

MINUTES
Spokane Public Facilities District
Board of Directors
Spokane Convention Center Board Room
Wednesday, January 24, 2018
12:30 PM

ITEM #1 TO ORDER

Board Chair Nate Greene convened the 726th meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Nate Greene, along with members Mick McDowell and Travis Tramp. Larry Soehren and Marty Dickinson were absent and excused. District personnel included Kevin Twohig, Stephanie Curran, Stephanie Huff, Brittany Garwood, Michael Gaffaney, Becca Watters, Dave Gebhardt, Jessica Deri and Andrew Dolan. Guests included Eric Sawyer from the Spokane Sports Commission, Dave Pier from Brett Sports and Entertainment, Matt Jensen from the Davenport Hotel, and Cheryl Kilday, Robert Enriquez, Angela Vasquez and Ruth Fitzgerald from Visit Spokane.

ITEM #3 CONSENT AGENDA

Mr. McDowell moved to approve the Consent Agenda, Mr. Tramp seconded and after questions the motion passed unanimously including the following:

- Approval of minutes from January 10, 2018.
- Approval of Expenditures from December 2017, including payroll vouchers: #2833-2859 + 2 wire transfers and accounts payable vouchers: #35037-35065, #35067-35069, #35071-35079, #35081-35101, #35103-35235, #35237-35296, #35300-35352, #35424-35425.

ITEM #4 DISTRICT BUSINESS

Art Committee

The art for the INB Lobby will remain a secret until the public unveiling following the completion of the INB Renovation Project. It is creative and stunning, according to Mr. McDowell.

Finance Committee

December's profits were \$705,000 which is the highest profit for the month of December ever. Year to date profit was \$3,000,000. Mr. Greene told the Board that attendance has been good at all the facilities.

Operations Committee

Nothing new to report

Project Committee

Arena Renovation

The Arena Renovation Project is still under budget even though the project will extend into 2018 due to the outdoor work.

INB Renovation

There are Owner-Architect-Contractor (OAC) meetings being held every two weeks for decision making purposes. There are also meetings for the leadership team on alternating Tuesdays. So far, the project is on budget and scheduled to be completed on time. Mr. McDowell commented on the early buy in and proactivity from the Design-Build team.

Sportsplex

Mr. Greene, Mr. McDowell and Mr. Twohig went to Olympia to discuss the possible State contribution from the supplemental capital budget. Reception to the Sportsplex project was even more positive than anticipated. Mr. Twohig mentioned that project education was the main part of the presentations. The financing of the project was of specific interest. Mr. McDowell felt positive about the project getting the funding it needs.

The Letter of Understanding (LOU) from the City Parks Department, which was approved by the Parks Board, was given to the District Board for review and approval. Mr. Soehren and Mr. Greene were the most involved in the discussion leading up to the final LOU. The LOU allows the District to move forward with the planning of the project. It describes and defines the relationship between the Parks Department and the District, including the building and operation of the proposed parking structure. Along with the LOU, the proposal from Hill International was discussed for their assistance in helping the District procure a Design-Build team. Mr. Tramp moved to approve signing the LOU and generating a Purchase Order with Hill International for Design-Build procurement services not-to-exceed \$20,000, Mr. McDowell seconded, and the motion was approved unanimously.

Alan Dashen from Northwest Municipal Advisors, the District's bond council, will attend the February 14 meeting of the SPFD Board to talk about financing the Sportsplex project.

ITEM #5 MISCELLANEOUS

Mr. Twohig told the Board about the project to provide Wi-Fi to Arena guests. The next step will be to issue an RFP and any questions will be directed to Stephanie Curran. Discussion followed about the financing of the project.

ITEM #6 PUBLIC COMMENTS

Robert Enriquez from Visit Spokane introduced Angela Vasquez, Visit Spokane's new salesperson in Chicago, and Ruth Fitzgerald, the new Director of Sales. Visit Spokane also hired a new Marketing Director.

Matt Jensen from the Davenport is going with a small contingency of Spokane hoteliers to Olympia and they planned to take along Sportsplex informational flyers to help reinforce a positive Sportsplex message. Discussion followed about the general timeline of the construction of the Sportsplex and the relative complexity of the process.

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ITEM #7 ADJOURNMENT

There being no further business, the Board adjourned at 1:06 pm.

Brianna Scott
Clerk of the Board

Approved by the Board of Directors

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.