

MINUTES
Spokane Public Facilities District
Board of Directors
Spokane Convention Center Rooms 302AB
Wednesday, March 25, 2020
12:30 PM

ITEM #1 TO ORDER

Board Chair Larry Soehren convened the 777th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Larry Soehren along with members Mick McDowell, Nate Greene and Travis Tramp and Marty Dickinson. District personnel included Stephanie Curran, Mike Gaffaney, Monte Koch, Brittany Garwood, Ryan Wilson, Jessica Deri, Matt Meyer, and Andrew Dolan. Andrew Brenner from Lydig Construction, Harold Froewiss from Centerplate, and Tobby Hatley from Washington Hospitality Association. Joined via conference call, Sean Keatts with Barclays and Scott Bauer with Northwest Municipal Advisors.

ITEM #3 CONSENT AGENDA

Suspension of the Rules Regarding Telephonic Participation by Board Members:

Mr. Soehren explains that the suspension proposed today for Section 6 (Meetings), of SPFD Board Rules would allow Board Members to vote by telephone

Mr. Soehren noted a revision to the February 12 Board meeting minutes which had previously partnered Andrew Brenner with Integrus Architecture. Revised minutes reflect correct information, Andrew Brenner, Project Manager with Lydig Construction for the Sportsplex.

Mr. McDowell moved to approve the consent agenda, Mr. Greene seconded and the motion was approved unanimously, including the following:

- Suspension of the Rules Regarding Telephonic Participation by Board Members
- Approval of Minutes from February 26, 2020
- Approval of Expenditures payroll vouchers: #3676-3708 + 2 wire transfers

Accounts payable: #106246-106274, #106276-106283,
#106524-106543, #106557-106597, #106601-106611, #106620-106652,
#106654-106691, #106693-106774, #106788-106790, #1067925-106809,
#106812, #106816-106841, #106843-106849

- Approval of Witherspoon-Kelley Invoices for January 2020 totaling \$6,522.90
- Approval of Witherspoon-Kelley Invoices for February 2020 totaling \$10,188.00

ITEM #4 DISTRICT BUSINESS

Finance Committee

Ms. Garwood and Mr. Greene reviewed February Financials.

Sean Keatts with Barclays and Scott Bauer with Northwest Municipal Advisors joined the meeting via conference call.

Mr. Keatts discussed the unpredictability of the current market. Mr. Keatts and Mr. Bauer reviewed financial options with the Board. Mr. Greene thanked them both for their due diligence. Ms. Dickinson stated that with the current shutdowns, the debt service and operating revenue has been monitored closely by Ms. Curran and Ms. Garwood. Ms. Curran added January and February numbers will be in shortly providing more information.

Ms. Curran stated that her contacts with state relayed that state relief funds would not be available and our best option would be federal.

Ms. Curran explained the new Federal Sick Leave Act as of April 1 and added the PFD will implement a new timesheet to track staff elected sick-leave, vacation, worked hours.

Operations Committee

Mr. Tramp reported that the SPFD issued a Food, Beverage, and Merchandise RFP on February 28. Due to the impact Covid-19 has had on potential vendors, we are adding another 45 days to the submission deadline taking it to the middle of May.

Mr. Tramp added the current Centerplate agreement concludes June 30. Staff has requested the Board extend the Centerplate agreement (6) six months to December 31, 2020 with no other change to terms.

Mr. Tramp moved to allow Staff to proceed with extending both the Centerplate Food & Beverage and Merchandise agreements by (6) six months, with an expiration of December 31, 2020. Mr. McDowell seconded and the motion was approved unanimously.

Project Committee.

Sportsplex:

Mr. Koch reported work is underway along the south wall, the critical path is structure, and working on getting steel onsite.

Regarding Covid-19, some crew in the high-risk category have elected to be offsite.

The Sportsplex has been deemed as an essential construction project. Mr. Soehren added it will be useful the in the future should there be a need for mass care facilities.

Ms. Curran stated that an event booked spring of 2022 could be inhibited if construction is impeded.

Mr. Brenner, with Lydig presented a construction overview.

Lydig is working with industry associates on essential and non-essential projects..

Covid-19 measures are in place, the Lydig office is closed.

The current weather has been agreeable for construction.

Blasting work is complete and was extended ten days further than expected due to tough structures.

Form work of the wall is specialized type of work and construction is a few days ahead of schedule.

There have been no accidents or injuries.

Steel will arrive mid-May and is currently enroute on train cars.

The storm drain around the perimeter is almost complete.

550 boulders are being salvaged.

Underground work is ongoing including plumbing and water lines.

Generators, cooling towers, and chillers are items being tracked for any delays. Most all items in procurement are in line.

City staff has assured Lydig that although that staff is working from home, the building permit expected mid-April may be only of minimal, if any delay.

FICA Fly Rail Counterweight System Replacement and Fire Curtain Update

Mr. Koch reported a bid had been received from Stagecraft. The FICA Fly Rail system is where scenery is hung. The FICA has original equipment from 1974 which is in good condition, however, ideally this type of equipment is recommended to be replaced every 10 years. The bid is \$681,714, replacement/install would occur June to end of July, and this would not interfere with any scheduled events.

Ms. Dickinson moved to approve the proposed bid, Mr. Tramp seconded and the motion was passed unanimously.

Lydig Pay Application for February #17

The District Board has reviewed Pay Application #17 from Lydig for the Sportsplex Project previously approved by the Project Committee.

Mr. McDowell moved to approve payment in the amount \$1,529,686.14, Mr. Tramp seconded and the motion was passed unanimously.

This Pay Application includes underground work, seating, and design costs.

ITEM #5 MISCELLANEOUS.

ITEM #6 PUBLIC DISCUSSION

ITEM #7 ADJOURNMENT

The Board adjourned to Executive Session at 1:21pm per RCW 42.30.110 (1) (g) Personnel for approximately 1 hour. No action was expected. Mr. Soehren returned to the Board Room at 1:59 to check on any remaining attendees; there were none.

There being no further business the Board adjourned at 1:59.

Michelle McIntyre
Clerk of the Board

Approved by the
Board of Directors