

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors**  
**Conference Call**  
**Wednesday, April 8, 2020**  
**12:30 PM**

**ITEM #1 TO ORDER**

Board Chair Larry Soehren convened the 778<sup>th</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance via conference call was Board Chair Larry Soehren along with members Mick McDowell, Nate Greene and Travis Tramp. Marty Dickinson was excused. District personnel included Stephanie Curran, Mike Gaffaney, Monte Koch, Stephanie Huff, Brittany Garwood, Ryan Wilson, Mike Gaffaney, Matt Meyer, and Andrew Dolan. Guests included Stanley Schwartz from Witherspoon Kelley, Andrew Brenner from Lydig Construction, Eric Sawyer and Ashley Blake from Spokane Sports Commission, Dave Pier from Brett Sports and Entertainment, Justin Kobluk from West Coast Entertainment, and Toby Hatley from Washington Hospitality Association.

**ITEM #3 CONSENT AGENDA**

Board Chair Larry Soehren explained the Board Meeting conference call process. Board and presenters via Agenda are open on the call. During Public Discussion, the conference call is open to all attendee's.

Mr. Soehren stated the Consent Agenda items.

Mr. McDowell moved to approve the Consent Agenda, Mr. Greene seconded and the motion was approved unanimously, including the following:

- Approval of Minutes from March 25, 2020
- Approval of Witherspoon-Kelley Invoices for February 2020

**ITEM #4 DISTRICT BUSINESS**

**Finance Committee**

Mr. Greene stated he is working on bond refinancing with Ms. Garwood and financial partners and added they are all following the economy closely.

**Operations Committee**

**Updates to Relevant SPFD Policies and Procedures**

Ms. Curran explained some current SPFD Policies and Procedures include outdated verbiage in regards to building names and vendor/contractor references. Ms. Curran added staff would like to change building names such as INB to FICA and references to Staff Pro to Security Contracted Service Provider. Most of the needed changes are under the Operations section. Other sections need slight revisions.

After discussion, Ms. Curran will direct a review all the Policy and Procedures with her team, edit as needed, and present to the Board at a future Board Meeting.

**Project Committee**

**Sportsplex:**

Mr. McDowell provided a report of ongoing Sportsplex construction. An equivalent of 118 truck-loads of concrete has been poured at the site.

The first slab will be laid 4.27.20

Steel is expected 5.11.20.

Waterproofing is ongoing.

Wet utilities will be installed later this month.

Mr. Koch described the physical structure of the Northbank ADA accessible ramp for the Sportsplex.

The ramp change is 23 ft in elevation and will be a 7 ft wide pathway with curbing on the slope side. There will be six light-poles located on the route at switchbacks.

Landscape materials are readily available and will include five to six small trees and hundreds of small shrubs.

**Northbank Connector Agreement - Construction Reimbursement Agreement Between SPFD and City of Spokane Park Board**

Mr. Schwartz reviewed the Northbank Connector Agreement.

Mr. Schwartz explained the process of this agreement with the Park Board and hesitation on unforeseeable conditions. The Parks Board agreed upon \$400,000 in section 2. He further summarized section 4, Hold Harmless and Indemnity, which allows for PFD/Park to not be held liable in non-negligent situations. Section 12, Mediation and Arbitration, in which any claim or dispute between parties will result in a meet and confer. He referred to Section 3, Term, which is to commence upon effective date and terminate upon completion of work.

Mr. Schwartz added material modification is \$50,000.

Mr. McDowell moved to approve authorization of the CEO to sign the agreement, Mr. Greene seconded, and the motion was unanimously approved.

**ITEM #5 MISCELLANEOUS.**

None

**ITEM #6 PUBLIC DISCUSSION**

Mr. Soehren opened the Board Meeting Public Discussion and the conference call is open for all attendees. There is no Public Discussion.

**ITEM #7 ADJOURNMENT**

There being no further business the Board adjourned at 12:50 PM.

Michelle McIntyre

Clerk of the Board

Approved by the

Board of Directors