

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors**  
**Spokane Convention Center Board Room**  
**Wednesday, April 24, 2019**  
**12:30 PM**

**ITEM #1 TO ORDER**

Board Chair Larry Soehren convened the 754th meeting of the Spokane Public Facilities District at 12:31 PM.

**ITEM #2 ATTENDANCE**

In attendance was Board Chair Larry Soehren along with members Travis Tramp and Nate Greene. Marty Dickinson and Mick McDowell were absent and excused. District personnel included Stephanie Curran, Matt Gibson, Monte Koch, Brittany Garwood, Matt Meyer, Mike Gaffaney, Becca Watters, and Ryan Wittstruck. Guests included Eric Sawyer from the Spokane Sports Commission, Toby Hatley from Washington Hospitality Association, Meg Winchester from Visit Spokane, Sheryl Brandt from Enduris, and Dave Pier from Brett Sports and Entertainment.

**ITEM #3 CONSENT AGENDA**

Mr. Greene moved to approve the consent agenda, Mr. Tramp seconded and the motion was approved unanimously, including the following:

- Approval of Minutes from April 10, 2019
- Approval of Legal Invoices for March in the amount of \$621.00.
- Payroll vouchers: #3283-3298, #3310-3333 + 3 wire transfers  
Accounts Payable vouchers: #101249-101260, #101263-101310, #101312-101351, #101355-101371, #101374-101503, #101507-101634, #101636-101642, #101647-101693, #101695-101697, #101700-101725.

**ITEM #4 DISTRICT BUSINESS**

**Art Committee**

There was discussion regarding next steps to assign a Board representative to the Art Committee.

**Finance Committee**

Brittany Garwood gave the Board a report of the District's finances for the month of March. March was +\$65,000 and YTD is \$590,000. Total attendance is 368,000 YTD. Mr. Greene reported that the 2017 Audit is complete and that no findings were reported. He also shared that the Auditor's final report is available online on the Auditor's website.

**Operations Committee**

Mr. Tramp shared that the Operations Committee met with Staff regarding the addition of two new positions. The positions added are an Accounting Clerk and an Event Manager to support the Convention Center and First Interstate Center for the Arts. He described the reasoning and background for these staff additions and that there is room within the approved 2019 Budget to cover the costs.

**Project Committee**

Sportsplex – Mr. Soehren summarized the current status of the Sportsplex project. He noted that review of the project budget continues and that District borrowing capacities are being evaluated. May 28, 2019 is still the key milestone date to keep the project schedule on target.

**ITEM #5 MISCELLANEOUS**

Nothing new to report.

**ITEM #6 PUBLIC COMMENTS**

Mr. Pier shared an update on the current status of the Spokane Chiefs and the potential playoff game schedule.

**ITEM #7 ADJOURNMENT**

There being no further business the Board adjourned at 12:39 pm.

Stephanie Huff  
Deputy Clerk of the Board

Approved by the Board of Directors