

MINUTES
Spokane Public Facilities District
Board of Directors
Webinar
Wednesday, June 10, 2020
12:30 PM

ITEM #1 TO ORDER

Board Chair Larry Soehren convened the 781st Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance via webinar was Board Chair Larry Soehren along with members Marty Dickinson, Nate Greene, Travis Tramp, and Mick McDowell. District personnel included Stephanie Curran, Mike Gaffaney, Stephanie Huff, Brittany Garwood, Ryan Wilson Matt Meyer, and Andrew Dolan. Guests included Andrew Brenner with Lydig Construction, Justin Kobluk with West Coast Entertainment, Dave Pier with Brett Sports and Entertainment, and Toby Hatley from the Washington Hospitality Association.

ITEM #3 CONSENT AGENDA

Board Chair Larry Soehren reviewed the Spokane Public Facilities District (SPFD) Board Meeting webinar and call-in process and technology. He added the SPFD Board Meeting minutes and agenda are posted on spokanepfd.org/board. Mr. Soehren further explained the PFD Board and Panelists are open on the call. During Public Discussion, the meeting is open to all attendee's. Roll call will not be taken as attendee's registered for the meeting.

Mr. Soehren presented the Consent Agenda items and noted that reallocation of hours in Witherspoon-Kelley invoices for May 2020 will be needed in relation to the Admin and Sportplex categories. This does not affect approval of invoices as the total amounts remain the same.

Mr. Greene moved to approve the Consent Agenda, Mr. Tramp seconded and the motion was approved unanimously, including the following:

- Approval of Minutes from May 27, 2020
- Witherspoon-Kelley Invoices for May 2020

ITEM #4 DISTRICT BUSINESS

Finance Committee

Mr. Greene explained the Finance Committee along with Ms. Curran, Ms. Garwood, and financial advisors had a conference call with Standard & Poor's last week. Initial expectation was the PFD's across the country would be downgraded, however, there was some discussion that may not be the case. More information will follow at a later date when available.

Operations Committee

Mr. Tramp stated the Operations Committee has met to review vendors that have submitted RFP's and are under consideration for the SPFD Food and Beverage contract which expires at the end of the year. There are four (4) vendors expected to furnish presentations towards the end of the month. An update will be provided after those presentations.

Project Committee

Sportsplex:

Mr. Brenner provided an overview of the Sportsplex and presented a slideshow reviewing construction progress.

The SW corner of the structure is in place. This is the area adjacent to the cliff overlooking the Northbank Park.

Steel erection is going smoothly and quickly.

The connector ramp to the Park is going well and there has been some positive feedback received from the public on this aspect.

Boulder placement is proceeding as expected. The rock scramble requested by the Park is underway. This allows for youth to climb the rock area as others walk along the ramp. The Park will assume liability for and insure this area.

The front entry ramp and stairs are taking shape.

Construction has gone vertical on the south portion in preparation for the large fieldhouse trusses and steel erection will continue northbound in the upcoming weeks.

The skeleton of the timing and media suite on the second mezzanine is in place as of today.

Construction is on schedule and on budget. Lydig appreciates the opportunity to work for and hand-in-hand with the PFD.

Lydig Pay Application for May #20

Mr. McDowell presented the May Application previously approved by the Project Committee in the amount of \$ 1, 977, 964.21.

Mr. McDowell moved to approve the Pay Application, Mr. Greene seconded, and the motion was unanimously approved.

ITEM #5 MISCELLANEOUS.

CEO Update:

Homeless Shelter:

The shelter is in week three going into week four. The City holds weekly virtual meetings on Mondays that include the City, Arena/PFD, Arena neighbors, the Guardian Foundation, CSC, police, and SRHD. There have been no reported neighborhood issues.

The shelter count has varied from as low as 30 to now averaging 70-80 per night with the Cannon St. Shelter closing. The count fluctuates due to finances of individuals from beginning to end of month and the weather. A code of conduct has been implemented including the use of metal detectors.

ESD/Employment Security Department:

Several staff have experienced fraud within their ESD accounts and accounts were locked. As a result, those affected that are in StandBy and WorkShare have had a few challenges getting claims started and processed. Ms. Curran and Ms. Huff have been working to report fraud as it has arrived, been assisting staff with steps to take, and working directly with ESD to rectify. Ms. Huff has been working closely with each staff involved. As of this morning, all but one staff have accounts resolved.

Covid/Business:

Convention Center business scheduled later this year has started to re-schedule for next year, postpone, or cancel including the Fraternal Order of Eagles Convention in July. Local hoteliers had been working actively to accommodate. Due to the uncertainty of dates of moving to Phase 3 and Phase 4, this is not unexpected. Looking to be hopeful for October and beyond.

Funding:

There may be another CARES Act from the federal government and Ms. Curran is working with local legislators to include the PFD's.

Ms. Curran met with our lobbyist Tom Parker and Tom McBride to discuss work in Olympia. Tom Parker will retire the end of June and Tom McBride will take over the business. This will be on the Agenda for the next Board Meeting.

Re-Opening:

Ms. Curran has been meeting with a Convention Center specific group in Washington State creating re-opening guidelines and have made great progress. Other states such as California have been developing good models for re-opening to review.

Dr. Lutz:

Dr. Bob Lutz of the Spokane Regional Health District met with Ms. Curran and Mr. Meyer last week at the Arena regarding potential events in September keeping with social distancing guidelines. Dr. Lutz has been very accessible for questions and to the Spokane community.

Food & Beverage Contract Process:

Food and Beverage vendors will present via Zoom the end of the month as Mr. Tramp had indicated.

Current Business:

The Appleway RV Show will be held in the Arena Parking Lot with move-in this Thursday, 6.11. The show runs through Sunday, 6.21 with social distancing guidelines in place. This client will return to the Arena in July.

Although utilities have significantly reduced, this business will assist with the current \$30,000 monthly Avista costs.

Discussion pointed to a thank you that was received from the Spokane City staff closely working on the Arena Shelter. The letter was addressed to Mr. Gaffaney, Mr. Koch, and staff in appreciation for the partnership. Ms. Curran added that Mr. Gaffaney and Mr. Koch along with CSC Director Mr. Young have all worked very hard at facilitating the shelter and coordinating communication.

Mr. Soehren and Ms. Dickinson inquired to the City progress in finding another shelter after 90 days. A request a of an update every two weeks from the City was recommended. Ms. Curran will follow-up with the Mayor today on this request.

ITEM #6 PUBLIC DISCUSSION

Mr. Soehren opened the Board Meeting for Public Discussion and the conference call was open for all meeting attendees.

The next SPFD Board Meeting is scheduled for Wednesday, 6.24.20 at 12:30 p.m. It will most likely be of a virtual nature and not at the Spokane Veterans Memorial Arena.

ITEM #7 ADJOURNMENT

There being no further business the Board adjourned at 12:45 PM.

Michelle McIntyre
Clerk of the Board

Approved by the
Board of Directors

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.