

MINUTES
Spokane Public Facilities District
Board of Directors
Spokane Convention Center Board Room
Wednesday, July 25, 2018
12:30 PM

ITEM #1 TO ORDER

Board Chair Nate Greene convened the 737th meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Nate Greene, along with members Larry Soehren, Mick McDowell, Travis Tramp and Marty Dickinson. District personnel included Matt Gibson, Stephanie Huff, Monte Koch, Mike Gaffaney, and Jessica Deri. Guests included Eric Sawyer from the Spokane Sports Commission, Toby Hatley from Washington Hospitality Association, Mark Anderson, Linda McDermott and Cindy Coleman from Spokane Public Schools and Gary Smith, Stanley Schwartz from Witherspoon Kelley, Dave Pier from Brett Sports and Entertainment, Jim Sullivan from ALSC Architects, Cheryl Kilday from Visit Spokane and Amanda Hansen. Stephanie Curran joined the meeting by telephone.

ITEM #3 CONSENT AGENDA

Mr. Tramp moved to approve the minutes from July 11, 2018, Mr. Soehren seconded and the motion was approved unanimously.

After questions Mr. McDowell moved to approve June 2018 Expenditures, Witherspoon Kelley invoices and Foster Pepper invoice including the following:

- June 2018 – payroll vouchers: #3037-3061 + 2 wire transfers accounts payable vouchers: #37502-37509, #37511-37518, #37520-37664, #37666-37667, #37669-37679, #37681-37744, #37747-37787, #37789-37806, #37808-37844, #37915.
- Witherspoon Kelley Invoices in the amount of \$6,885.00.
- Foster Pepper invoice in the amount of \$3,672.12.

ITEM #4 DISTRICT BUSINESS

Resolution 18-04: School District Stadium Project

The Spokane Public School District Board met last Wednesday and the traffic assessment for the Stadium Project was presented. The conclusion was that the infrastructure around the site would be able to handle the elevated traffic levels with just a few modification, as well as good planning and traffic control. Cindy Coleman from Spokane Public Schools and Ms. Curran did a parking analysis and concluded that as long as the surface parking was replaced there should be minimal issues. The school district has reached out to parents and the response was positive as long as the facility was a multi-use facility and the parking was free for GSL event. Discussion followed about how the stadium was going to be placed on the ballot. There will need to be a lot of communication with the public to make sure that voters have all the correct information. There is a school board meeting on Wednesday, August 1 and Mr. Anderson suggests that the District have some representation there. Mr. Schwartz summarizes Resolution 18-04 and there was discussion about some clarifying language in Section 2 of the Resolution. Mr. McDowell

moved to approve the Resolution as amended, Mr. Soehren seconded and the motion was approved unanimously.

Project Committee

INB Renovation

Mr. McDowell reported to the Board that the project is progressing well and the team is working together really well.

Sportsplex

All three firms that participated in the Proprietary Meetings submitted RFP's for the Spokane Sportsplex project and a recommendation will be made at the next SPFD Board Meeting on August 8. Ms. Dickinson is concerned that the public will get confused about the differences between the Sportsplex and the Stadium. Discussion followed about the presentation of these projects to the media and how the District should handle any media outreach.

Operations Committee

Mr. Tramp told the Board that the StaffPro contract expires at the end of the year and that District staff would like to issue an RFP for security services. Mr. Soehren moved to allow District staff to issue an RFP, Mr. Tramp seconded and the motion was approved unanimously.

Finance Committee

June revenue was \$478,000 and all facilities profitable for the month. Mr. Soehren thanked Eric Sawyer for the Sports Commissions efforts in bringing the combat events into the Convention Center for the month of June. Mr. Sawyer in turn thanked the Convention Center staff for their work in the events.

ITEM #5 MISCELLANEOUS

Mr. Gibson addressed the announcement from NCAA that Spokane would host the 2021 and 2022 Women's Region Basketball tournament. The hotels in the area and University of Idaho are very supportive and District staff is working with the Chief's on scheduling. Mr. Gibson also announced that ticket sales for the Brewer's Festival are ahead of projections. This year there will be 30 brewers, the event will be held inside this year, and all ages will be welcomed.

ITEM #6 PUBLIC COMMENTS

Mr. Sawyer related a story to the Board about the Nigerian taekwondo team who accidentally booked flights to Washington DC. They arrived in Spokane in time to compete and the event staff was able to help them get their tournament fees taken care of and raise some money for their food and lodging.

Dave Pier announced that player check-in for the 2018-19 season is one month from today.

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ITEM #7 ADJOURNMENT

There being no further business, the Board adjourned at 1:10 pm.

Brianna Scott
Clerk of the Board

Approved by the Board of Directors

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.