

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors – Spokane Veterans Memorial Arena Board Room & Via Webinar**  
**Wednesday, August 11<sup>th</sup>, 2021 at 12:30 PM**

**ITEM #1 TO ORDER**

Board Chair Larry Soehren convened 807<sup>th</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

Board Chair Larry Soehren attended virtually along with in-person attendance by board members Nate Greene, Mick McDowell, District personnel Monte Koch, and guest Andrew Brenner with Lydig. Marty Dickinson and Travis Tramp joined virtually at 1:32pm. District personnel attending virtually included, CEO Stephanie Curran, Brittany Garwood, Ryan Wilson, Mike Gaffaney, Jessica Deri, Matt Meyer, Stephanie Huff, Jene Iceberg, Andrew Dolan, Holly Williams, Ellie Maurer, Antwone Whaley, and Kay Riplinger. Guests attending virtually included Stanley Schwartz with Witherspoon-Kelley, Eric Sawyer with Spokane Sports Commission, Colin Anderson with Integrus, Intisar Surur from McBride Public Affairs, Justin Kobluk with West Coast Entertainment, Dave Pier with Brett Sports and Entertainment, Toby Hatley with Hatley and Associates, and Arthur Whitten from Spokane County.

**ITEM #3 CONSENT AGENDA**

Board Chair Soehren presented the Consent Agenda items.

- **Approval of Minutes from July 28, 2021**
- **Approval of Axiom Division 7 Pay App #3**

Mr. Koch reported the Axiom Invoice is Pay App #3 of an expected (4) Pay Apps. Mr. Gaffaney stated the invoice is in the amount of \$ 371,095.29 and the Arena Roof work is coming along well.

Mr. McDowell moved to approve the Consent Agenda as presented, Mr. Greene seconded and the motion was approved unanimously.

**ITEM #4 DISTRICT BUSINESS**

**Finance Committee**

No Report

**Operations Committee**

No report.

**Project Committee/Sportsplex/The Podium:**

**Convention Center Exhibit Hall Loading Dock Ramp Repair/Emergency Declaration:**

Mr. Gaffaney reviewed photos of the Convention Center loading dock damage progression over the last months. The loading dock is in need of immediate repair with a cost estimate \$143,601.00. The District is requesting an emergency declaration from the board for Lydig to begin repairs. Board Chair Soehren noted Ms. Curran had communicated the need for immediate repair for timing of upcoming events by September.

Mr. McDowell moved to approve an emergency declaration for repair to the Convention Center loading dock. Mr. Greene seconded and the motion was approved unanimously.

**Project Update:**

Mr. Brenner presented a slideshow of ongoing work at The Podium starting with a drone photo from January 2020. Current work includes testing the mecho shades in the multi-purpose room, finishing touches on the timing suite, testing the scoreboard and back-of-house systems, and interior art install (90% arrived as complete pieces).

Working with Levy on move-in of Concession equipment; almost complete.

The athletic floor is (10) days ahead of schedule, the outer field will be complete soon, and the main concourse video wall is ready.

**Re-Opening Campaign:**

Ms. Deri and Mr. Meyer reported they had begun work on a re-opening campaign with PFD Marketing (Holly Williams and Ellie Maurer) and Power Marketing in November 2020 with CARES funds. The campaign starts tomorrow, includes the Convention Center, FICA, and Arena, and will evolve as official mandates change. Today a one-sheet will be sent to staff and details may be found on RocktheReopening.com.

Mr. Meyer and Ms. Deri presented a slide show of campaign elements including banners in the buildings, clings on the FICA, the clear bag policy and bags ordered, a-frames that are easily switched out, and 'wash your hands' signage. Press inquiries are to be referred to Ms. Curran or Mr. Meyer.

**CEO Update/Ms. Curran:**

**Stadium:** There have been several meetings to work out details with multiple partners. An Interlocal Agreement with SPS is expected in the next few weeks, followed by an agreement with the USL. And, working with the Department of Commerce on a feasibility study.

**IAVM Connect:** Ms. Curran attended this conference last week, participated in several sessions on re-opening and industry standards, and networking with industry partners. Labor shortages continue to be an issue for multiple businesses.

**ITEM #5 PUBLIC COMMENTS**

Mr. Soehren opened the Board Meeting for Public Discussion.

The next SPFD Board of Directors Meeting is scheduled Wednesday, August 25 at 12:30 PM.

**ITEM #6 ADJOURNMENT**

The Board adjourned to Executive Session at 12:51 PM per RCW 42.30.110 (i) Real Estate for approximately 30 minutes. No action on Real Estate is expected.

The board returned to the board room at 1:20 PM with no action.

There being no further business the Board adjourned at 1:20 pm.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors

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The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.