

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors**  
**Spokane Veterans Memorial Arena Board Room**  
**Tuesday, September 12, 2017**  
**12:30 PM**

**ITEM #1 TO ORDER**

Board Chair Larry Soehren convened the 717th meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance were Board Chair Larry Soehren, along with members Mick McDowell and Rita Santillanes. Marty Dickinson joined the meeting at 12:37 pm. Nate Greene was absent and excused. District personnel included Kevin Twohig, Stephanie Huff, Becca Watters, Mike Gaffaney, Matt Gibson, Stephanie Curran, Brittany Garwood, and Dave Gebhardt. Guests included Dave Pier from Brett Sports and Travis Tramp from the Quality Inn. Cheryl Kilday and Robert Enriquez from Visit Spokane joined the meeting at 12:40 pm.

**ITEM #3 CONSENT AGENDA**

Mr. McDowell moved to approve the Consent Agenda, Ms. Santillanes seconded and after discussion the motion passed unanimously including the following:

- Approval of minutes from August 22, 2017.
- Approval of legal invoices in the amount of \$2,222.

**ITEM #4 DISTRICT BUSINESS**

**Spokane Chiefs Update**

Mr. Soehren provided the Board with an update on the Brett Sports Entertainment and Spokane Chiefs contracts which are both still in the works, but making progress.

**Project Committee**

**Arena Renovation**

The Arena Renovation team met this morning and continue to work well together. Mr. McDowell said that the schedule of work is slipping a bit, but the team is working through the issue constructively. Mr. Twohig noticed substantial progress in the last ten days.

**INB Renovation**

The INB Renovation team met this morning to review and score Statements of Qualifications from the two Design-Build teams that submitted them. Both teams will move on to the next part of the selection process. Mr. McDowell moved to approve the District issuing the RFP, Ms. Santillanes seconded and, after discussion, it was approved unanimously.

**Sportsplex**

There is nothing new to report for the Sportsplex. The Mayor has announced some new ideas for the North Bank of the Spokane River downtown and the District is waiting to see what the City of Spokane is willing to do in terms of assisting with the funding of the Sportsplex project.

### **Arts**

No report.

### **Operations Committee**

There was an Operations Committee meeting this morning with Centerplate and Diamond Parking to discuss price increases for both. Mr. McDowell moved to approve the price increase for Diamond Parking, Ms. Santillanes seconded the motion and it was approved unanimously. Mr. McDowell also moved to approve the Centerplate price increases for beverages in District concessions, Ms. Santillanes seconded and it was approved unanimously. Both price increases will go into effect on September 23, 2017.

### **Finance Committee**

The District is preparing to sell bonds to finance the INB Performing Arts Center Renovation Project. Mr. Twohig, Mr. Greene and Ms. Garwood will be going to San Francisco to talk to rating agencies and then will make a trip to New York to sell the bonds. The District anticipates that the project will be funded by November.

Stephanie Curran described an on-going situation with the International Cake Exploration Societe (ICES). They requested use of District incentive funds in 2014, prior to the revamping of the program. To be eligible to receive that funding they were expected to meet certain requirements, some of which were not met. As the program now distributes funds on a sliding scale, ICES is requesting to receive a portion of the funds originally allocated to their organization. Visit Spokane's Executive Committee has agreed to a partial payment. Visit Spokane has suggested that the District do the same in order to maintain a good relationship with the third-party event planner that assisted ICES with this event. The Finance Committee has already approved the payment of the funds. Discussion followed about the parameters of the incentive fund program.

### **ITEM #5 MISCELLANEOUS**

Becca Watters reviewed events at the Spokane Veterans Memorial Arena. Mike Gaffaney outlined the events coming to the Convention Center and INB Performing Arts Center.

Mr. Gebhardt brought the Board up to date on the condition of the ice plant machine. Despite making every effort to keep it in good operating condition, it's a very old machine and is starting to have some problems. The control equipment is not as reliable as the District would like.

Mr. McDowell noted to the Board that Mr. Soehren was reappointed to the District Board by the City of Spokane.

### **ITEM #6 PUBLIC COMMENTS**

Ms. Curran noted to the Board that Ms. Santillanes has earned developer of year for Best Western.

**ITEM #7      ADJOURNMENTS**

There being no further business, the Board adjourned at 12:55 pm.

Brianna Scott  
Clerk of the Board

Approved by the Board of Directors

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The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.