

MINUTES
Spokane Public Facilities District
Board of Directors - Via Webinar
Wednesday, September 23rd, 2020 at 12:30 PM

ITEM #1 TO ORDER

Board Chair Larry Soehren convened the 786th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance via webinar was Board Chair Larry Soehren along with members Marty Dickinson, Travis Tramp, Nate Greene and Mick McDowell. District personnel included CEO Stephanie Curran, Mike Gaffaney, Monte Koch, Stephanie Huff, Brittany Garwood, Jessica Deri, Ryan Wilson, Matt Meyer, Kay Riplinger, Andrew Dolan, Holly Williams, and Jene Iceberg. Guests included Andrew Brenner with Lydig Construction, Dave Pier with Brett Sports and Entertainment, Justin Kobluk with West Coast Entertainment, Freddie Mercer with TicketsWest, Eric Sawyer and Ashley Blake from the Spokane Sports Commission, Tom McBride and Intisar Surur from McBride Public Affairs, Stuart Boylin with Lilac City Decorators, Karen Corkins from Spokane County, and Toby Hatley from Washington Hospitality Association.

Board Chair Larry Soehren reviewed the Spokane Public Facilities District (SPFD) Board Meeting webinar, call-in process and technology. He added the previous SPFD Board Meeting minutes and current agenda are posted on spokanepfd.org/board.

ITEM #3 CONSENT AGENDA

Mr. Soehren presented the Consent Agenda items.

Mr. Tramp moved to approve the Consent Agenda, Mr. Greene seconded and the motion was approved unanimously, including the following:

- Approval of Minutes from August 26, 2020
- Approval of Expenditures – August 2020 - Payroll Vouchers: #3861-3865, #3867-3869, #3872-3873, #3875-3877, #3879-3882, #3884-3885, #3888, #3890 + 3 Wire Transfers
Accounts Payable Vouchers: #108099, #108101-108106, #108108-108130, #108132, #108135-108183, #108185-108188, #108190-108201, #108204-108224, #108226, #108228-#108245, #108247-108269, #108272-108273
- Witherspoon-Kelley Invoices for August 2020

ITEM #4 DISTRICT BUSINESS

Finance Committee

Mr. Greene provided an overview of August financials.

August 2020 resulted in a loss of \$175,000, however, it is not representative of the entire year.

Mr. Greene recommended the Finance Committee meet regarding city collection of taxes and discuss the possibility of refinancing.

Operations Committee

Mr. Tramp and Mr. McDowell reported they have been meeting with PFD staff as part of the F & B Selection Committee and recently participated in Levy management candidate interviews.

Ms. Curran reported that the key positions of GM, Director of Sales, and Executive Chef have interviewed and Letters of Intent sent with a plan for them to start 11.1.2020.

The District is finalizing the first draft of the agreement, which is currently under review by District counsel. Once complete, it will be sent to Levy for their review and comment.

We have a plan in place and are working with both Centerplate and Levy on the transition.

Project Committee

Sportsplex/The Podium:

Lydig Pay Application for August #23

Mr. Koch presented the August Application previously approved by the Project Committee in the amount of \$ 4,518,527.97 for structural work.

Mr. McDowell moved to approve the Lydig Pay App for August #23, Mr. Tramp seconded and the motion was approved unanimously.

Sportsplex (The Podium) Project Update:

Mr. Koch noted that construction was delayed a few days last week due to hazardous air quality.

Mr. Brenner presented a slideshow of current work.

The roof is nearly complete. The final truss of the nine 300' long, trusses will be installed next week with specially engineered shoring systems to keep them in place. The installation is facilitated by skilled iron and crane workers. This has caused a temporary narrowing of Dean Avenue until that truss is installed.

ITEM #4 MISCELLANEOUS.

CEO Update:

Covid:

Ms. Curran reported that Dr. Lutz with the SRHD approved the PFD for hockey with social distancing, as well as NCAA Basketball in the bubble, and a test concert for 1,000. Las Vegas and Indianapolis have also applied for NCAA bubble basketball.

Through the Venue Coalition work, a document was presented to the Governor including approval of trade shows and live shows with an allowance of up to (200) attendees or up to 30% capacity, whichever is less. It was expected to pass, however, the Governor revised that document taking out approval of trade shows and live events.

Ms. Curran said she is in discussions with GSI Board Chair Michelle Hege about working with our Lobbyists on a plan. She added the PFD outlook is positive, resilient, determined, and we will keep pursuing all avenues.

Ms. Curran and Ms. Hege are also creating a group of industry leaders and officials to work on plans to move tourism forward. She noted the PFD affects so many other vendors (CSC (the PFD contracted security vendor), ISS (the PFD cleaning vendor, and Centerplate) and partners such as TicketsWest, Visit Spokane, Spokane Sports Commission, Spokane Chiefs, Spokane Shock, and West Coast Entertainment. Oklahoma has opened for multiple events without incidents and is a good venue example.

The economic impact to local sectors is substantial. The PFD employs over (45) full-time staff and (15) part-time staff and we have almost 1,100 PFD contractors and tenants. There are over 19,000 hospitality jobs, and 10,000+ retail jobs within downtown Spokane.

Ms. Curran stated October will provide a more accurate picture as to the true status of the economy with reports reflecting the end of the unemployment stimulus.

Our County Commissioners have been supportive throughout Covid and helpful by working on CARES funds for marketing The Podium as the SSC does not have the funding. Local officials have been great partners as well. In addition, our Lobbyists have been actively working on the behalf of the PFD.

The GBAC Star Program:

The Global Biorisk Advisory Council developed a performance-based GBAC Star Accreditation Program to help facilities establish a comprehensive system of cleaning, disinfecting, and infectious disease prevention. It involves extensive training on protocols, correct techniques, and best practices. Mr. Gaffaney and Event Manager Nic Lawrence have completed this training and the PFD has applied for the certification. There are currently 1,800 applicants for this accreditation, we are awaiting processing.

The PFD has incurred \$800,000 in Covid-related expenses in technology, screening, cleaning and cleaning equipment, as well as \$7,000 for the GBAC Star certification.

Mr. Tramp expressed appreciation for the District's efforts to implement protocols and seek this accreditation.

Ms. Curran along with Colin Anderson and Mark Dailey with Integrus and Karen Mobley from the Art Commission were in meetings yesterday to review possible art pieces for The Podium. The (43) initial applicants were narrowed to (7) finalists in (3) categories for yesterday's meetings.

ITEM #6 PUBLIC COMMENTS

Mr. Soehren opened the Board Meeting for Public Discussion and the conference call was open for all meeting attendees.

The next SPFD Board Meeting is scheduled for Wednesday, October 14, 2020 at 12:30p.m., will be of a virtual nature and not at the Spokane Veterans Memorial Arena.

ITEM #7 ADJOURNMENT

There being no further business the Board adjourned at 1:02PM.

Michelle McIntyre
Clerk of the Board

Approved by the
Board of Directors