

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors**  
**Spokane Veterans Memorial Arena Board Room**  
**Wednesday, November 13, 2019**  
**12:30 PM**

**ITEM #1 TO ORDER**

Board Chair Larry Soehren convened the 770<sup>th</sup> meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance was Board Chair Larry Soehren along with members Marty Dickinson, Travis Tramp, and Nate Greene, Mick McDowell was excused . District personnel included Stephanie Curran, Mike Gaffaney, Jessica Deri, Matt Meyer, Monte Koch, Brittany Garwood, Matt Gibson, Becca Watters, Ellie Mauer, Jene Iceberg, Betsy Hammond, Kay Riplinger, Ryan Wittstruck, Stephanie Huff, Ryan Wilson, Antwone Whaley, and Andrew Dolan. Dave Pier from Brett Sports and Entertainment, Eric Sawyer, and Ashley Blake, from the Spokane Sports Commission, Meg Winchester, Ruth Fitzgerald, and Jamie Rand from Visit Spokane, Toby Hatley from Washington Hospitality Association, and John and Cindy Bryant from No-Li Brewhouse.

**ITEM #3 CONSENT AGENDA**

Ms. Dickinson moved to approve the consent agenda, Mr. Greene seconded and the motion was approved unanimously, including the following:

- Approval of Minutes from October 23, 2019
- Approval of Minutes from October 31, 2019

**ITEM #4 DISTRICT BUSINESS**

**Executive Committee**

**Board Elections**

Mr. Tramp moved to approve the extension of Larry Soehren as the Board Chair with Marty Dickinson as Vice-Chair, Mr. Greene seconded and it was approved unanimously.

**Art Committee**

No Report

**Finance Committee**

October will be reported at next meeting Wednesday, November 27, 2019.

**Project Committee**

Sportsplex.

Mr. Koch reported the site has been secured with as much construction fencing as possible until full site control. Work began this morning with contractor crushing and stockpiling materials onsite in preparation for grading. City Council voted in favor to vacate Cataldo. The traffic Control Plan has been submitted and accepted to alert pedestrians and drivers. North Idaho Blasting onsite November 14 to test and develop a plan for next week. Barricades will be set November 15. The grading permit will be issued in the next few days and grading expected to commence Monday, November 18.

Mr. Soehren reviewed the Surety Loan Purchase.

Mr. Tramp moved to approve payment of the Lydig Pay Application for September, in the amount of \$472,782.25 for demolition, design, and build related costs. Ms. Dickinson seconded and the motion passed unanimously. Ms. Curran added with the site control upcoming, we will be able to access County monies.

### **3<sup>rd</sup> Quarter Sales Reports**

#### **Sports Commission:**

Ms. Blake presented the 3<sup>rd</sup> quarter sales report for the Spokane Sports Commission.

#### **Visit Spokane:**

Ms. Fitzgerald presented the 3<sup>rd</sup> quarter sales report for Visit Spokane.

#### **Spokane Public Facilities District:**

Ms. Deri presented 3<sup>rd</sup> Quarter for the Sales Team. Sales had 36 new stops and 9 trips. 2018 was very strong and the 2019 goal was stretched beyond the normal 10% year to year. 3<sup>rd</sup> Quarter was best ever overall quarter. 35,000+ room nights in Q3, \$30,000,000+

Mr. Gaffaney presented the Convention Center and FICA.

Guest attendance was for the FICA was 27,000+

(2018 in construction, 2017 – 13,000)

In Q3 there were 5 sold out shows.

At the Convention Center almost 53,000 attendee's, 10,000 up from last year.

Surveys are down a bit, but up over 2018.

Shopper Reports in Q3 resulted in 5 out of 5, year-to-date is 4.79 out of 5.

Ms. Dickinson suggested all entities come together as collaborative effort for 2021 and present to the Board.

### **ITEM #5 MISCELLANEOUS**

#### **ITEM #6 PUBLIC DISCUSSION**

Mr. Pier reported the Spokane Chiefs are up in projected attendance.

Ms. Deri shared that Ryan Wittstruck will be leaving the District this Friday, November 15 and added a thank you for his work at the District.

### **ITEM #7 ADJOURNMENT**

The Board adjourned to Executive Session at 1:22pm per RCW 42.30.110 (1) (g) Personnel for approximately 45 minutes. No action is expected. Mr. Soehren returned to the Board Room at approximately 2pm to check on any remaining attendees; there were none. There being no further business the Board adjourned at 2:15 pm.

Michelle McIntyre

Clerk of the Board

Approved by the Board of Directors