

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors**  
**Spokane Veterans Memorial Arena Board Room**  
**Wednesday, December 18, 2019**  
**12:30 PM**

**ITEM #1 TO ORDER**

Board Chair Larry Soehren convened the 773<sup>rd</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance was Board Chair Larry Soehren along with members Mick McDowell, Travis Tramp, Marty Dickinson, and Nate Greene. District personnel included Stephanie Curran, Mike Gaffaney, Matt Meyer, Monte Koch, Brittany Garwood, Andrew Dolan, Stephanie Huff, Ryan Wilson, Antwone Whaley, Stanley Schwarz from Witherspoon-Kelley, Roy Koegen from Kutak Rock, Stan Hoff and Harold Froewiss with Centerplate, Bobby Brett and Dave Pier from Brett Sports and Entertainment, Tobby Hatley from Washington Hospitality Association, and Stuart Boylin from Lilac City Decorators. Marc Greenough from Foster Garvey joined via conference call at 12:45pm.

**ITEM #3 CONSENT AGENDA**

Mr. Tramp moved to approve the consent agenda, Mr. McDowell seconded and the motion was approved unanimously, including the following:

- Approval of Minutes from December 18
- Approval of Expenditures payroll vouchers: #3554-3590 + 2 wire transfers  
Accounts payable: #105013-105084, #105086-105154,  
#105156-105169, #105172-105195, #105197-105215, #105217-105235,  
#105239-105425, #105428-105439, #105441-105472, #105475-105476,  
#105507-105607

**ITEM #4 DISTRICT BUSINESS**

**Art Committee**

No Report

**Finance Committee**

Final Reading of 2020 budget.

Ms. Garwood briefly outlined the budget which was presented at the last meeting. There was discussion about the budget and some expected expenditures. Mr. Koch reviewed the building budgeting including CIP and Arena and Convention Center in accordance to added positions. Following discussion Ms. Dickinson moved to approve the budget, Mr. Greene seconded and the motion was approved unanimously.

### **Operations Committee**

Mr. Tramp stated the titles of the added eight (8) positions. Three (3) had been approved previously.

### **Project Committee.**

#### **Resolution 19-07 PFD Confirming County Bonds**

Mr. Greenough and Mr. Koegen reviewed Resolution 19-07 PFD Confirming County Bonds and AGM. This confirms the terms of the agreement of bonds between the PFD and the County. The Board Chair found the acquisition of the debt service reserve surety policy in lieu of funding the reserve with cash to be in the best interests of the PFD. Mr. Greene moved to approve the Resolution, Mr. Tramp seconded and the motion was approved unanimously.

#### **Lydig November Application for Payment #14**

The District Board has reviewed pay application #14 from Lydig for the Sportsplex Project. Mr. McDowell moved to approve payment of the application in the amount \$426,980.60, Mr. Tramp seconded and the motion was passed unanimously.

#### **Interlocal Joint Use Agreement**

Mr. Schwarz discussed the Interlocal Joint Use Agreement. Action was deferred until a January Board Meeting.

Mr. Schwarz reviewed the Ground Lease. The best course of action is to allow the Parks Department to finalize the document and then approve in January, (1.7.2020).

Mr. Tramp reported that he and Ms. Curran along with the Sports Commission have attended the Joint Use Committee Meetings with the Parks Department and have worked diligently to be clear on how all entities will work together.

#### **Boundary Line Adjustment**

Mr. Schwarz talked about the Boundary Line Adjustment in regards to the Canopy Credit Union closing. This would consolidate the entire property in to one parcel, deed the property to the City of Spokane, and rent it back under the terms of the Ground Lease.

Following review and approval by the Project Committee, the CEO shall be authorized to sign the Quit Claim Deed that transfers District real property to the City of Spokane for the purpose of completing the Boundary Line Adjustment for the Sportsplex project.

Mr. Tramp moved to approve the authorization, Mr. McDowell seconded and the motion was approved unanimously.

Ms. Dickinson inquired if all city, county, and state departments have reviewed the project in order to proceed. Mr. Koch believes the Project committee has been proactive in all foreseen areas and has sought input from all pertinent city, county, parks, and state entities.

### **ITEM #5 MISCELLANEOUS.**

None

### **ITEM #6 PUBLIC DISCUSSION**

On behalf of the District Board, Ms. Dickinson thanked District staff for their successful navigation of the many changes this year.

**ITEM #7      ADJOURNMENT**

There being no further business the Board adjourned at 1:27pm.

Michelle McIntyre  
Clerk of the Board

Approved by the  
Board of Directors

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The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.