

MINUTES
Spokane Public Facilities District
Board of Directors – Via Webinar
Wednesday, May 11, 2022 at 12:30pm

ITEM #1 TO ORDER

Board Marty Dickinson convened 822nd Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Marty Dickinson, and Board Members Nate Greene, and Ed Bruya. Vice Chair Paul Read attended virtual. District personnel attending in-person included CEO Stephanie Curran, Brittany Garwood, Mike Gaffaney, Paul Christiansen, Matt Meyer, Jessica Deri, Jennifer Kletke, Kay Riplinger, and Andrew Dolan. Guests attending in-person included, Ruth Fitzgerald with Visit Spokane, Ashley Blake and Erin Magnuson with the Sports Commission, and Scott Taylor with The Car Park. District Personnel attending virtually included Holly Williams, Jene Iceberg, Nic Lawrence, and Tyler Lyson. Guests attending virtually included Ryan Nackers with Levy, Dave Pier with Brett Sports and Entertainment, Jennifer Gunderson with CSC, Melissa Luck at KXLY, and Tom Stebbins with Vision Marketing.

Board Chair Dickinson adjourned the Board to an Executive Session at 12:32PM per RCW 42.30.110 (i) regarding Potential Litigation for approximately 15 minutes with no action expected.

The board returned to the board room at 12:45PM with no action taken.

ITEM #3 CONSENT AGENDA

Board Chair Dickinson presented the Consent Agenda items.

- **Approval of Minutes from April 13, 2022**

Mr. Sladich moved approve the Minutes from April 13, 2022, Mr. Greene seconded and the motion was approved unanimously.

- **Approval of Expenditures for March 2022**

ACCOUNTS PAYABLE VOUCHERS: # 118382-118399, 118401-118408, 118410-118418, 118444,118445,118448-118457, 118459,118460,118463-118468, 118474,118476-118510,118512-118419, 118524-118528,118530-118556,118560-118579,118583-118588,118590,118592-118606, 118608-118646,118648-118730,118732-118776,118797-118807,118943

Mr. Greene moved approve Expenditures from January and March 2022, Mr. Bruya seconded and the motion was approved unanimously.

- **Approval of Witherspoon-Kelley Invoices for March 2022**

Mr. Sladich moved approve Witherspoon-Kelley invoices for March 2022, Mr. Greene seconded and the motion was approved unanimously.

ITEM #4 DISTRICT BUSINESS

Finance Committee

Mr. Greene and Ms. Garwood presented Financials for March 2022.

Ms. Garwood noted with the new payroll system Paylocity, some of the payroll expenses did not compute properly.

Operations Committee

Mr. Bruya and Mr. Sladich reported meeting with Mr. Meyer, Mr. Christiansen, and Lydig today regarding a The Podium acoustics and rigging. This entails a curtain system which is budgeted and approved.

Project Committee:

FICA Lift Repair:

Mr. Meyer reviewed the repair needed for the FICA Lift indicating the lead time is (6) to (8) months. The District is requesting an Emergency Declaration for this repair, with an estimated cost is \$265,000 + tax. In the interim, Thyssenkrupp is making repairs to hold until the future repair is made.

Mr. Greene moved approve an Emergency Declaration, as located in the District Purchasing Policy 3.4, and not to exceed \$300,000 before tax, Mr. Sladich seconded and the motion was approved unanimously.

SPFD 2022 1st Quarter Convention Center and The Podium:

Ms. Deri presented the 2022 1st Quarter Report the Convention Center hosted (40) events in 2022 Q1 and The Podium (15) events. at The Podium. Events totaled over 27.5m in economic impact, 25,544 room nights, and 52,915 attendees at the Convention Center and 38,127 attendees at The Podium.

SPFD 2022 1st Quarter Spokane Veterans Memorial Arena and First Interstate Center for the Arts (FICA):

Mr. Meyer presented the 2022 Arena/FICA 1st Quarter Report noting (1,000) more tickets sold for Women's NCAA vs the previous Women's NCAA. Other Arena events included JoJo Siwa, PBR, Globetrotters, GSL, WIAA, and Toby Mac. Some of the events added rehearsal and tech dates; Paul McCartney, Bob Dylan, and Shinedown did/will as well. In the FICA, events included Wicked, Jersey Boys, Cole Swindell, and Fiddler on the Roof. In Q1, Mr. Meyer attended the Pollstar conference and a Paul McCartney production meeting in LA.

Visit Spokane 2022 1st Quarter Report:

Ms. Fitzgerald presented the 2022 1st Quarter Report for Visit Spokane, articulating room night pre and post Covid. Visit Spokane has incorporated offers, direct mail, incentives, site visits and FAMS's, focusing on smart prospecting and on non-traditional revenue, signing bonuses, and ramped up national activity. Ms. Fitzgerald also discussed a new partnership with the Tampa Convention Center, and reviewed the 2022 event calendar, re-scheduled business, pace, upcoming travel and tradeshow, and the highlight of the Paul McCartney FAM. She added the Convention Center 3rd and 4th quarter business is strong.

Spokane Sports 2022 1st Quarter Report:

Ms. Blake and Ms. Magnuson presented an overview of Q1 events at The Podium including (15) events with (40) rental days. A highlight was the February 2022 Track & Field event. Ms. Blake also reviewed 2023 and 2024 business, site visits, current bids, and upcoming press releases.

CEO:

3rd party Ticket Vendors: Mr. Kurtz with TicketsWest will attend the June 8 meeting to review how 3rd party/other ticket vendors work.

Homeless Symposium: Ms. Curran attended yesterday. There were several great ideas and perspectives. The District is looking to partner with local business neighbors regarding patrols; we have seen increased homeless activity and camps at The Podium and surrounding properties.

IAVM: Ms. Curran attended last week with Ms. Deri and Mr. Meyer. While the attendance was quite down, the networking and partnerships was successful.

LTAC: Looking to schedule the LTAC meeting. Mr. Sladich is Chair.

PFD Board Art Committee: Looking to schedule an Arts Committee meeting to include Board Chair Dickinson, Melissa from the Art Board, Garrett Jones, Director of Parks and Recreation, and a Park Board Member.

ITEM #5 PUBLIC COMMENTS

Board Chair Dickinson opened the Board Meeting for Public Discussion. There was no Public Discussion.

The next SPFD Board of Directors Meeting is scheduled Wednesday, May 25, 2022 at 12:30 PM at the Spokane Veterans Memorial Arena.

Board Chair Dickinson adjourned the Board to an Executive Session at 2:05PM per RCW 42.30.110 (i) regarding Personnel for approximately 30 minutes with no action expected.

The board returned to the board room at 2:35PM with no action taken.

ITEM #6 ADJOURNMENT

There being no further business the Board adjourned at 2:35 PM.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors