

**MINUTES**  
**Spokane Public Facilities District**  
**Board of Directors – Via Webinar**  
**Wednesday, July 13, 2022 at 12:30pm**

**ITEM #1 TO ORDER**

Board Marty Dickinson convened 825<sup>th</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance was Board Chair Marty Dickinson, Vice Chair Paul Read, and Board Members Nate Greene, Ed Bruya, and Harry Sladich. District personnel attending in-person included CEO Stephanie Curran, Paul Christiansen, Matt Meyer, Jessica Deri, Jennifer Kletke, Jeni Daniel, Andrew Dolan, Kay Riplinger, and Ryan Gallagher. Guests attending in-person included Andrew Brenner with Lydig, Justin Kobluk with West Coast Entertainment, and Ashley Blake with the Sports Commission. District Personnel attending virtually included Mike Gaffaney, Jose Angel, and Melissa Coulter. Guests attending virtually included Meg Winchester with Visit Spokane, Dave Pier with Brett Sports and Entertainment, and Tobby Hatley with Hatley and Associates.

Board Chair Dickinson adjourned the Board to an Executive Session at 12:32PM per RCW 42.30.110 (i) regarding Personnel for approximately 15 minutes with no action expected. Board Chair Dickinson returned to the meeting extending the Executive Session for another approximate 15 minutes.

The board returned to the board room at 12:55PM with no action taken.

**ITEM #3 Public Meeting Review**

Ms. Curran reported that the Board Clerk will send information for the board to review including online trainings and documents from the Washington State Attorney General's Office regarding public meetings and the Open Public Meetings Act. PFD legal will attend a future board meeting to review trainings, answer questions, and provide further on-boarding information for the PFD Board.

**ITEM #4 CONSENT AGENDA**

Board Chair Dickinson presented the Consent Agenda items.

- **Approval of Minutes from June 22, 2022**

Mr. Sladich moved approve the Minutes from June 22, Mr. Read seconded and the motion was approved unanimously.

- **Approval of Witherspoon-Kelley Invoices for May 2022**

Mr. Greene moved approve Witherspoon-Kelley invoices for May 2022, Mr. Read seconded and the motion was approved unanimously.

**ITEM #5 DISTRICT BUSINESS**

**Finance Committee**

Mr. Greene stated the committee met today discussed accounting department plans.

**Operations Committee**

Mr. Sladich reported meeting with Ms. Curran, Ms. Deri, and Ruth Fitzgerald regarding pricing.

**Project Committee:**

**Podium**

Mr. Christiansen and Mr. Brenner reviewed Lydig Pay #38 for The Podium Phase 1 and Phase 2 acoustics noting these expenses previously were approved by the board on May 25, 2022. Phase 1 and 2 are complete with \$34k in contingency that was not used and project is on budget.

Mr. Brenner reported Phase 3 is experiencing supply issues with motors for acoustical curtains. These motors raise and lower curtains and lighting system in a rigging system. They were to arrive

in October 1, 2022 and the supplier has pushed to December. Currently looking at other vendors, leasing/renting to be ready for October concerts.

Mr. Greene moved approve Lydig Pay App #38 in the amount of \$718,396.11, Mr. Read seconded and the motion was approved unanimously.

#### **ITEM #6**

##### **CEO Update**

LTAC: Ms. Curran stated meeting tomorrow with Board Member Sladich, Visit Spokane, Sports Commission and Ms. Deri to discuss formation of the LTAC Committee and the RCW's that pertain to committee members.

Travel: In June Ms. Curran attended the GSI DC Fly-In with about (30) other members. She represented the PFD and represented Forward Fairchild and was able to meet with many legislators. Immediately after, Ms. Curran attend CSEF (Convention, Sports, Entertainment Facilities Conference in Tampa and along with Ashley Blake, Andrew Brenner, and Colin Anderson presented the history and progress of The Podium. She also met with the USL who presented a focus on women's sports.

Washington Hospitality Association (WHA): The Chair WHA was in Spokane and Ms. Curran was a guest speaker at their meeting n the PFD history. This organization has been very supportive of the PFD recognizing the partnership of hospitality and conventions/meetings/entertainment.

Fire Marshal Code: Ms. Curran discussed meeting with the Fire Chief Brian Schaeffer and Fire Marshal to review fire codes and current PFD processes. Mr. Brenner noted meeting with the Fire Marshal as well at the Podium and added the code discussions are occurring with all types of buildings and businesses. The discussion entailed the current code of a three minute response time from PFD to fire department before fire is automatically deployed. This three minutes does not allow time for the PFD and its building size to investigate alarm cause and an evacuation may pose a larger safety threat.

Both Ms. Curran and Mr. Brenner expressed appreciation for the Fire Marshals and Fire Departments support and partnership as well as discussions on this matter.

Convention Center: NACUFS is at the Convention Center. It has entailed the largest configuration of electrical the PFD has hosted. Mr. Gaffaney has worked with the limited staff and a few vendors to coordinate this large effort and have all done a great job.

Ms. Blake recounted the successful Karate event over the July 4<sup>th</sup> weekend at Convention Center including in-depth media coverage with over 5,000 guests.

#### **ITEM #6 PUBLIC COMMENTS**

Board Chair Dickinson opened the Board Meeting for Public Discussion.

The next SPFD Board of Directors Meeting is scheduled Wednesday, July 27, 2022 at 12:30PM at the Spokane Veterans Memorial Arena.

#### **ITEM #7 ADJOURNMENT**

There being no further business the Board adjourned at 1:33PM.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors