

SPOKANE CONVENTION CENTER COMPLETION PROJECT
SPOKANE PUBLIC FACILITIES DISTRICT
RFP EXHIBIT - AHJ RESPONSIBILITY MATRIX
JANUARY 9, 2013

NO.	PERMIT/DOCUMENT	SUBMITTAL RESPONSIBILITY	REVIEW/ PERMIT FEE RESPONSIBILITY	STATUS	LEAD AHJ	REMARKS
1	LAND USE DEVELOPMENT PERMITS					
2	General Application	SPFD	SPFD	Submit 01/11/2013	Planning	
3	Shoreline Substantial Development Permit (Type II)	SPFD	SPFD	Submit 01/11/2013	Planning	Required because project is within 200 ft Shoreline Jurisdiction
4	Shoreline Conditional Use	NA	NA	NA		1. Project is classified as an allowed Commercial Use and therefore not a conditional use. 2. Sewer Relocation Work is considered maintenance and not new work and therefore conditional use not applicable. 3. River Bank Restoration and Rehabilitation is a Natural Systems Enhancement Project.
5	SEPA Checklist	SPFD	SPFD	Submit 01/11/2013	Planning	Submit with Shoreline Application
6	Critical Area Checklist with Habitat Survey	SPFD	SPFD	Submit 01/11/2013	Planning	Submit with Shoreline Application
7	Traffic Study/Impact Fees	SPFD	SPFD	Submit 01/11/2013	Engineering /Traffic	Submit with Shoreline Application
8	Floodplain Development Permit	NA	NA	NA		Not required for portion of project south of Centennial Trail (see Riverbank requirements below).
9	Habitat Management Plan / Landscape Plan	DB TEAM	SPFD		Planning /Ecology	DB Team to prepare for AHJ review
10	Design Review Board Process	DB TEAM	SPFD		Design Review	SPFD has participated in the initial Design Review Colloborative Workshop and included Minutes in RFP. DB Team to complete Design Review Process.
11						
12	SITE (EXCLUDING RIVERBANK) PERMITS					
13	Grading Permit	DB TEAM	SPFD		Building/ Planning	
14	Stormwater Pollution Prevention Plan	DB TEAM	-		Engineering	Fee included in building permit process
15	Road/Sidewalk Closure Obstruction Permits	DB TEAM	SPFD		Engineering	Separate permit
16	Temporary signage/occupancy approval	DB TEAM	DB TEAM		Building	
17	WSDOT permits	DB TEAM	SPFD		WSDOT	Division Street Stairs
18	Utility connection Permits	DB TEAM	SPFD		Engineering	Separate permit
19	Water taps and meters	DB TEAM	SPFD		Engineering	Separate permit
20	Temporary Power Connection Fees	DB TEAM	DB TEAM		Building	
21	Sewer Relocation (Main Sewer Relay)	DB TEAM	SPFD		Engineering	

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22	BUILDING RELATED					
23	Demolition Permits	DB TEAM	SPFD		Building	
24	Building Department Plan Reviews/Building Permits	DB TEAM	SPFD		Building	
25	Spokane Regional Health approval/permits	DB TEAM	SPFD		Health	
26	Spokane County Air Pollution Control Authority permits	DB TEAM	SPFD		SCAPCA	
27	L&I Electrical Plan Review Fees	DB TEAM	SPFD		Building	
28	L&I Elevator Permit/Inspections	DB TEAM	DB TEAM		Building	
29	L&I Pressure vessel	DB TEAM	DB TEAM		Building	
30						
31	RIVERBANK RELATED DEVELOPMENT PERMITS					
32	Joint Aquatic Resource Permit Application (JARPA)	SPFD/DB TEAM	SPFD	TBD	Planning	SPFD to assist with application submittal. DB Team to prepare detailed plans for JARPA approval.
33	Floodplain Development Permit	DB TEAM	SPFD	TBD	Planning	The northern edge of the project (portion of Centennial Trail and riverbank) extends into the 100 year flood zone (see SPFD -CCC Topo Survey).
34	Ecology Water Quality Certification	DB TEAM	SPFD		Ecology	
35	Hydraulic Project Approval (HPA)	DB TEAM	SPFD		Fish & Wildlife	
36	Army Corp of Engineer permits	DB TEAM	SPFD		Corps	
37	Habitat Management Plan (HMP) / Landscape plan	DB TEAM	SPFD		Ecology	
38	Fish & Wildlife permits	DB TEAM	SPFD		Fish & Wildlife	
39	City of Spokane permits	DB TEAM	SPFD		Planning	
40						
41	OTHER					
42	Pre Development Meeting	SPFD	SPFD		Building	Pre Dev Minutes are referenced in Section 6 of the RFP.
43	Environmental Remediation (Haz Materials) Permits	SPFD	SPFD		Ecology	District to enter a voluntary clean up program.
44	Tower Crane Permit (If applicable)	DB TEAM	DB TEAM			
45	All other permits	DB TEAM	DB TEAM			
46	LEED	SPFD/DB TEAM	SPFD		USGBC	SPFD will register the project, DB to submit documents and respond to questions.
<p>NOTES A Shoreline Variance (Type III), if required will add time to the overall permitting process.</p>						