

MINUTES
Spokane Public Facilities District
Board of Directors – Via Webinar
Wednesday, September 14, 2022 at 12:30pm

ITEM #1 TO ORDER

Board Chair Dickinson convened 828th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Marty Dickinson, Vice Chair Paul Read, and Board Members Nate Greene, Harry Sladich, and Ed Bruya. District personnel attending in-person included CEO Stephanie Curran, Matt Meyer, Ryan Gallagher, Jeni Daniel, Jessica Deri, Jennifer Kletke, Andrew Dolan, Melissa Coulter, and Kamie Gylling. Guests attending in-person included Andrew Brenner with Lydig, Greg Forsyth with Spokane Public Schools, and Dave Pier with Brett Sports and Entertainment. District personnel attending virtually included Jose Angel, Tina Gallegos, Nic Lawrence, Kay Riplinger. Guests attending virtually included, Ryan Nackers with Levy.

Board Chair Dickinson expressed appreciation to the PFD and Levy team for their service and set-up of a STCU Leadership Team Meeting all day at The Podium.

ITEM #3 STADIUM UPDATE

Mr. Forsyth provide an update on the Stadium including construction, and many materials are in storage awaiting installation as walls go up. A few challenges have arisen in procuring switchgear and should be solidified in the next month. The project is moving along smoothly and building is starting on the west and moving to the east. Communication with the PFD and partners has been great.

ITEM #4 CONSENT AGENDA

Board Chair Dickinson presented the Consent Agenda items.

Board Chair requested an amendment to the ‘Order’ section of the August 24, 2022 Minutes; it should read “Board Chair Dickinson convened the 827th Meeting...”

- **Approval of Minutes from August 24, 2022**

Mr. Sladich moved approve the August 24 minutes as presented and amended, Mr. Read seconded and the motion was approved unanimously.

- **Approval of Witherspoon-Kelley Invoices for July 2022**

Mr. Sladich moved approve Witherspoon-Kelley July 2022 invoices, Mr. Bruya seconded and the motion was approved unanimously.

ITEM #5 DISTRICT BUSINESS

Finance Committee

Mr. Greene provided an update on the PFD accounting staff as reviewed in the Finance Committee meeting today.

Ms. Kletke reported an Account Specialist started this week with county experience, a Senior Accountant starts next week. We do have an interim Director of Finance in place.

Operations Committee

Lydig Pay App #39 for August 2022:

Mr. Christiansen and Mr. Brenner provided an overview of Lydig Pay App #39 and history of PFD Committee meetings and approvals leading up to this Pay App as well as the Podium Acoustics and Curtain projects. They added VIP Productions has been integral in facilitating the acoustics project.

Venetian Curtain expected timeline; September 29 – October 15 for materials; labor to follow. Of the (84) motors (30-50) will be received in the next month. The venue will be ready for October concerts.

Board Chair Dickinson inquired to parking for multiple events beginning in October between Arena, Podium, and Civic Theater. Mr. Meyer reported the PFD marketing department is working on

communications and CSC has several staff on event nights guiding traffic. Podium sporting events have been diligent in communicating parking.

Mr. Bruya moved approve Lydig Pay App #39 in the amount \$1,331,259.34 as presented, Mr. Greene seconded and the motion was approved unanimously.

LTAC:

Mr. Sladich reviewed LTAC (Lodging Tax Advisory Committee) noting this committee reviews applications from Visit Spokane, the PFD, and Sports Commission, and provides a recommendation to the PFD board regarding approval. The committee met yesterday to review lodging tax applications for three years (2022-2024) from the PFD, Visit Spokane, and Spokane Sports. The hoteliers are aware and part of funding processes. The meetings are traditionally one time per year, however, the committee plans to meet again in January. In addition, a meeting may be called at any time.

Ms. Curran described how the 2% and the 1.3% used between the three entities for marketing. The PFD receives monies three months after it is collected. Historically the fund is increased 5% per year, outside of Covid.

Mr. Sladich moved approve the LTAC recommendation for the next three years not to exceed \$2.8m, Mr. Read seconded and the motion was approved unanimously.

Project Committee:

Mr. Christiansen reviewed the sub floor at the Podium, history of other venue use, and the assumption it had passed fire inspections. The Fire Marshal had indicated the flooring has passed the test that was performed yesterday. PFD is awaiting paperwork.

ITEM #6

CEO Update

Levy: A Levy corporate team in town recently and met with managers.

PFD/GSI/VS Safety Meeting: This group met to discuss homelessness and public safety. This will be an ongoing meeting.

FreshVue Strategic Planning: Meetings are ongoing and through early spring. The PFD team met all day Tuesday of last week. FreshVue is a collaborative plan between the PFD, Visit Spokane, and Spokane Sports for strategic planning. Meetings are ongoing with three entities and each group on their own with FreshVue.

Civic Theater Easement: the legal teams of PFD/Civic have developed an agreement.

Ms. Deri introduced the PFD National Sales Manager Kamie Gylling.

ITEM #7 PUBLIC COMMENTS

Mr. Pier provided an update on the Chiefs Camp over Labor Day weekend with (80) players recruited to be reviewed for team placement, and noted the Chiefs have a new GM and coaching staff.

Board Chair Dickinson opened the Board Meeting for Public Discussion. No discussion.

The next SPFD Board of Directors Meeting is scheduled Wednesday, September 28, 2022 at 12:30PM at the Spokane Veterans Memorial Arena.

ITEM #8 ADJOURNMENT

There being no further business the Board adjourned at 1:31PM

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors