

**MINUTES**  
**Spokane Public Facilities District - Board of Directors Meeting Via Webinar**  
**& at Spokane Veterans Memorial Arena Board Room | Wednesday, July 24, 2024 at 12:30pm**

**ITEM #1 TO ORDER**

Board Chair Read convened 862<sup>nd</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance was Board Chair Paul Read, and Board Members Harry Sladich, Ed Bruya, and Cami Eakins. Vice Chair Marty Dickinson was excused. District personnel attending in-person included, CEO Stephanie Curran, Mike Gaffaney, Matt Meyer, Jessica Deri, Steve Marsh, Paul Christiansen, and Ryan Gallagher. District personnel attending virtually included Jennifer Kletke, Nic Lawrence, Tina Gallegos, Melissa Coulter, Angela Sandborn, Antwone Whaley, Holly Williams, Kamie Gylling, Chelsey Buffman, and Jose Angel. Guests attending in person included Chris Varallo with Kutak Rock, Diego Anguiano with Levy, Jody Sander with Sterling Hospitality, Ashley Blake with Spokane Sports, Rose Noble with Visit Spokane, Dave Pier with Brett Sports and Entertainment, and Dustin Cleaver with USL Spokane.

Board Chair Read opened the meeting with a thank you to staff and partners for all their efforts.

**ITEM #3 CONSENT AGENDA**

Board Chair Read presented the Consent Agenda items.

- **Approval for Minutes for July 10, 2024**
- **Legal Invoices for Paine Hamblen for June 2024**

Mr. Eakins moved to approve the Consent Agenda as presented, Mr. Bruya seconded and the motion was approved unanimously.

**ITEM #4 DISTRICT BUSINESS**

**LTAC**

Mr. Sladich provided an overview of LTAC (Lodging Tax Allocation Committee). Today brought before the board is the recommendation of LTAC for the remaining 2024 funds.

Ms. Curran explained LTAC explains LTAC and how it was formed.

LTAC provides their recommendation to the PFD Board to vote.

- Initial tax is 2% of hotel rates and PFD allocates 55% to VS to promotes, 5% to SS, rest to PFD.
- 2<sup>nd</sup> tax is 1.3% (hotels with 40 or more rooms): Spokane Sports, Visit Spokane, and PFD provide an ask to LTAC. Traditionally have been in 3-year increments. We are in the last year of the current ask (2022-2024). The funds have to include room nights and be documented.

Mr. Marsh \$.1.1m left for 2024 excluding the funds up for approval today.

**Mr. Sladich presented the LTAC recommendation:**

- Spokane Sports: \$385k
- VS \$155k
- PFD: \$150k

Mr. Bruya moved to approve LTAC's recommendation as presented, Ms. Eakins seconded and the motion was approved unanimously.

**Finance:**

No report

**Operations:**

No report.

**Project:**

Ms. Curran noted that the Arena Club remodel is project is coming along well. She added if any board would like to view after the meeting, let her know.

**ITEM #5 MISCELLANEOUS**

**CEO Update:**

**Premium Sponsorships and Sales:** This position has been offered and accepted by Freddie Mercer; formerly with the TicketsWest/Paciolan. He started July 22.

**Audit with Clark Nuber:** Clark Nuber is auditing the PFD for 2022-2023 and then will go to WA State Auditors. They met with Ms. Curran and Mr. Marsh and will now meet with a PFD Board Member.

Meetings are ongoing with EEI (meetings started in 2022). (The vendor PFD is consulting with for Clean Building s Act).

**Spokane Falls Blvd.:** The city is having conversations to make Spokane Falls Blvd. two-way, Division to Bernard. Area businesses have been included in meetings. The city introduced the idea to the PFD a few weeks ago. The intent is to connect to the U-District. Discussion between the city and the PFD has stated it was to help the Convention Center and PFD.

**Traffic:** The PFD has secured Parametrix to perform a traffic study. This morning a meeting was held at Parametrix and included Sgt. Keller, the city, Sgt. Keller.

**Stadium/Water:** With the high temperatures this summer and our first outdoor venue, the PFD is working on a plan for water. The current system was set to SPS guidelines. New system scheduled to be implemented by the 7.27 game. The Stadium is the only PFD venue to allow attendees to bring an empty water bottle.

**Fire Marshal:** *From the last meeting- work is ongoing.* Mr. Christiansen stated Fire Marshal requested we hire a Fire Engineer to classify storage project and send that proposal to Fire Marshal Dahl. Working with a Fire Marshal in Kansas City to classify the project.

**ITEM #6 PUBLIC COMMENTS**

Board Chair Read opened the Board Meeting for Public Discussion.

Mr. Meyer stated just receiving ranking and for the first two quarters and the Spokane Veterans Memorial Arena is ranked 102<sup>nd</sup> in the world and the FICA is 45<sup>th</sup> in the world.

Ms. Blake expressed appreciation to LTAC for their efforts and thoughtful discussion as well as the PFD Board for approval of allocations.

**ITEM #7 ADJOURNMENT**

There being no further business the Board adjourned at 12:59PM.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors at following meeting.

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The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.