

**MINUTES**  
**Spokane Public Facilities District - Board of Directors Meeting Via Webinar**  
**& at Spokane Veterans Memorial Arena Board Room | Wednesday, July 26, 2023 at 12:30pm**

**ITEM #1 TO ORDER**

Board Chair Dickinson convened 843<sup>rd</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance was Board Chair Marty Dickinson, Vice Chair Paul Read, and Board Members Harry Sladich and Ed Bruya. District personnel attending in-person included, CEO Stephanie Curran, Paul Christiansen, Jessica Deri, Jennifer Kletke, Steve Marsh, Melissa Coulter, Brad Hodl, and Ryan Gallagher. District personnel attending virtually included Matt Meyer, Nic Lawrence, and Kaila Jones. Guests attending in person included Justin Kobluk with West Coast and Entertainment, and Ashley Blake from Spokane Sports. Guests attending virtual included Dave Pier with Brett Sports and Entertainment, Ryan Nackers with Levy, Dean Feldmeier with the DoubleTree Hotel, Paul Kautzman with GSL, and Noah Domit.

**ITEM #3 CONSENT AGENDA**

Board Chair Dickinson presented the Consent Agenda items.

- **Approval of Minutes for June 28, 2023**

Mr. Bruya moved to approve the June 28 minutes as presented, Mr. Read seconded and the motion was approved unanimously.

- **Approval of Hawley-Troxell Invoices for June 2023**

Mr. Sladich moved to approve the Hawley-Troxell invoices for June 2023, Mr. Bruya seconded and the motion was approved unanimously.

**ITEM #4 DISTRICT BUSINESS**

**Committees:**

**Finance:**

**May Month End:**

Mr. Marsh presented month end for May 2023 stating that the PFD is running ahead of budget in revenue, expenses and net income and slightly behind last year. He added we are expected to be ahead of budget at year end.

Discussion regarding 2024 budget review. The first reading will be at the October 25 board meeting and second reading at the November 29 board meeting allowing a month in-between for revisions. The Finance Committee will meet quarterly prior to a board meeting in which financials will be reported. The next Finance Committee meeting will be August 23 prior to the Board Meeting.

**Operations:**

Mr. Sladich stated that the PFD and Visit Spokane met with hoteliers regarding Convention Center pricing. Ms. Deri, PFD sales and Visit Spokane collected a great deal of research to bring to the meeting regarding competitive information. At meeting conclusion there was a better understanding of pricing, agreement that the Convention Center is at a reasonable and competitive price, that PFD leadership has been transparent, and the discussion closed at this time.

**Project:**

**Stadium**

CEO Curran shared that the PFD received a letter from the Spokane Public Schools Board stating that at their July 12 board meeting they had approved the stadium naming as approved by the PFD Board of Director's on June 28.

Ms. Curran added that construction is on track for the Stadium, a Ribbon Cutting and Dedication and Open House will occur the week of September 25.

**Resolution 23-07 – Waiving Competitive Bid – Basketball Floor:**

Mr. Gaffaney provided a background of current flooring noting one of the two floors is from 1995 and both are quite old, operationally challenging, and pose a safety hazard. The PFD has spoken to vendors that supply this flooring and two presented a timeline of completion of one year to 18 months. A new floor is needed in early first quarter with basketball events including college, high, school and professional entertainment. Only one vendor can meet the January 2024 deadline and as well as PFD and event requirements.

CEO Curran added that the PFD does have a preventive maintenance plan in place and is continually working on that plan in order to avoid the time sensitive need.

Mr. Meyer added the new floor will allow for GSL/College to incorporate sponsorships which had not been available prior. Discussion about carts; the PFD will keep current carts as there is not an improved product available. The PFD will keep investigating.

- **Resolution 23-07 – Waiving Competitive Bid – Basketball Floor**

Mr. Read moved to approve Resolution 23-07 Waiving Competitive Bid for a Basketball Floor, Mr. Bruya seconded and the motion was approved unanimously.

**ITEM #5 MISCELLANEOUS**

**CEO Update:**

USL: Getting close to finalizing agreements with some points yet to agree upon.

SPS/PFD/Stadium: Operations, planning, and opening committees have been meeting and SPS/PFD agreements close to finalization.

PFD Board Open Position: Interviews have taken place and will go to City Council and expected to finalize in late August/early September.

Rising Stars: Mr. Meyer has been nominated to the Journal of Business 2023 Rising Stars.

**ITEM #6 PUBLIC COMMENTS**

Board Chair Dickinson opened the Board Meeting for public comments. No public comments.

**ITEM #7 EXECUTIVE SESSION**

Board Chair Dickinson adjourned the Board to an Executive Session at 1:16PM per RCW 42.30.110 (i) regarding Real Estate and Litigation for approximately 60 minutes. Action is expected within the board meeting. The board returned to the board room at 2:09PM.

**ITEM #8 MISCELLANEOUS**

**Authorization/Delegation Authority:**

Board Chair Dickinson moved to allow the CEO of the PFD authorization and ability to sign and execute all documents necessary for completing the transactions contemplated in the Stadium Development Agreement dated November 18, 2021 as between Spokane School District 81 and the Spokane PFD, as well as all documents necessary for completing the long term license/lease agreement with the USL League ONE Soccer franchise or franchises which will be located in Spokane and play their home games in the ONE Spokane Stadium, Vice-Chair Read seconded.

Mr. Bruya made a friendly amendment that PFD CEO Curran signed the Stadium Development Agreement November 16, 2021, and Spokane Public Schools signed the agreement November 18, 2021. The motion was approved unanimously.

**ITEM #9 ADJOURNMENT**

There being no further business the Board adjourned at 2:11PM

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors

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The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.