

MINUTES
Spokane Public Facilities District
Board of Directors – Via Webinar
Wednesday, August 24 2022 at 12:30pm

ITEM #1 TO ORDER

Board Chair Dickinson convened 827th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Marty Dickinson, Vice Chair Paul Read, and Board Members Nate Greene, Harry Sladich, and Ed Bruya. District personnel attending in-person included CEO Stephanie Curran, Matt Meyer, Ryan Gallagher, Jeni Daniel, and Kay Riplinger. Guests attending in-person included Chris Varallo and Stanley Schwartz with Witherspoon-Kelley, Sheryl Brandt with Enduris, Ashley Blake with Spokane Sports, Meg Winchester with Visit Spokane, and Justin Kobluk with West Coast Entertainment. District personnel attending virtually included Nic Lawrence, Andrew Dolan, Jose Angel, and Melissa Coulter. Guests attending virtually included, Dave Pier with Brett Sports and Entertainment, Ryan Nackers with Levy, and Tom Stebbins with Vision Marketing.

Board Chair Dickinson adjourned the Board to an Executive Session at 12:32PM per RCW 42.30.110 (i) regarding Litigation for approximately 45 minutes with no action expected.

The board returned to the board room at 1:12PM with no action taken.

ITEM #3 Board 101/OPMA

Mr. Schwartz detailed two presentations:

- 1) Public Facilities Districts (PFD) referencing RCW 36.100 and 35.57, the Board of Director's fiduciary relationships, civil liability, code of ethics, and Board of Director's as it relates to the PFD.
- 2) OPMA (Open Public Meetings Act). The SPFD Board of Director's have completed OPMA training as offered by the Washington State Attorney General's office, and as required as members of the SPFD Board of Director's. Mr. Schwartz further explained public meetings, public records, board communication, and public records requests.

ITEM #4 Resolution 22-04

Mr. Schwartz reviewed Resolution 22-04 Delegating Authority to the CEO to Enter into Certain Agreements Behalf of the District. This document references Use Agreements, Purchase Orders/Contracts, Consultant Agreements, and Vouchers/Invoices.

Mr. Greene moved approve Resolution 22-04 as presented, Mr. Read seconded and the motion was approved unanimously.

ITEM #5 Enduris Invoice and Renewal

Ms. Brandt specified that Enduris is a nonprofit risk pool formed under RCW 46.82, reviewed a history of Enduris and their partnership with the PFD, explained insurance rate increases, and reviewed the PFD annual renewal and invoice. Enduris only operates in the state of Washington and has (539) members including PFD's, and PUD's. Enduris is the SPFD's insurer for property, cyber, crime, and liability.

Mr. Greene moved approve Enduris invoice as presented in the amount of \$386,514, Mr. Bruya seconded and the motion was approved unanimously.

ITEM #6 CONSENT AGENDA

Board Chair Dickinson presented the Consent Agenda items.

- **Approval of Minutes from August 10, 2022**

Mr. Greene noted August 10 Minutes to be amended to reflect the Vice Chair presented the Consent Agenda and adjourned the August 10 Board Meeting as opposed as written Board Chair Dickinson performing those actions.

Mr. Greene moved approve the August 10 minutes as presented and amended, Mr. Sladich seconded and the motion was approved unanimously.

- **Approval of Witherspoon-Kelley Invoices for July 2022**

Mr. Bruya moved approve Witherspoon-Kelley July 2022 invoices, Mr. Read seconded and the motion was approved unanimously.

ITEM #7 DISTRICT BUSINESS

Finance Committee

No Report.

Operations Committee

Mr. Sladich reported the Operations Committee met today regarding Levy capital improvements to the Stadium.

Project Committee:

No Report.

ITEM #8

CEO Update

Accounting: The PFD Director of Finance position was posted, interviews held, candidate not found, and position has been re-posted as well as Senior Accountant. Clifton Larson Allen CPA will assist; the department for at least the next six-months.

Convention Center Grant: In SVOG, Convention Centers were not included. Information has not yet posted for this new program.

FreshVue: Collaborative plan between the PFD, Visit Spokane, and Spokane Sports for strategic planning. Meetings are ongoing with three entities and each group on their own with FreshVue.

ITEM #9 PUBLIC COMMENTS

Board Chair Dickinson expressed appreciation for Meg Winchester, CEO of Visit Spokane who will be retiring this year.

Board Chair Dickinson opened the Board Meeting for Public Discussion. No discussion.

The next SPFD Board of Directors Meeting is scheduled Wednesday, September 14, 2022 at 12:30PM at the Spokane Veterans Memorial Arena.

ITEM #10 ADJOURNMENT

There being no further business the Board adjourned at 2:30PM

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors