

MINUTES

Spokane Public Facilities District - Board of Directors Meeting Via Webinar & at Spokane Veterans Memorial Arena Board Room | Wednesday, November 29, 2023 at 12:30pm

ITEM #1 TO ORDER

Board Chair Dickinson convened 849th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Marty Dickinson, Vice Chair Paul Read, and Board Members Ed Bruya and Cami Eakins. Board Member Harry Sladich was excused. District personnel attending in-person included, CEO Stephanie Curran, Jennifer Kletke, Matt Meyer, Mike Gaffaney, Paul Christiansen, Steve Marsh, Melissa Coulter, and Ryan Gallagher. District personnel attending virtually included Nic Lawrence, Kay Riplinger, Andrew Dolan, Kamie Gylling, Holly Williams, and Tina Gallegos. Guests attending in person included Chris Varallo with Hawley-Troxell, Gina Lambert, Daniel Hieronymus, and Jamie Ripplinger with Swire Coca Cola, and Dave Pier with Brett Sports and Entertainment. Anna Aslept with Spokane Sports, Scott Taylor and Aiden Hubbard with The Car Park. Guests attending virtual included Ryan Nackers with Levy and Ashley Blake with Spokane Sports.

ITEM #3 CONSENT AGENDA

Board Chair Dickinson presented the Consent Agenda items.

- **Approval of Minutes for November 8, 2023**

Vice Chair Read moved to approve the November 8 minutes as presented, Ms. Eakins seconded and the motion was approved unanimously.

- **Approval of Hawley-Troxell invoices for October 2023**

Ms. Eakins moved to approve the October 2023 invoices, Mr. Bruya seconded and the motion was approved unanimously.

ITEM #4 DISTRICT BUSINESS

Fan Facing Fountains- Presentation by Swire Coca Cola & BSE

Mr. Meyer provided background of how Fan Facing Fountains came to fruition. Mr. Pier (BSE) added that a team had visited/toured Seattle venues and found that Fan Facing Fountains results in a better fan experience and customer service as well as cost/labor savings.

Mr. Ripplinger explained the system as toured by BSE and the PFD. He added this system assists in eliminating lines as well as making the most of when/how fans visit concessions. He further explained labor savings, added value, sustainability, refill cost to Levy, and how self-serve fountains away from concessions will allow for other items to be featured at concession stands.

Ms. Lambert added that with the Mariners, the time to fill a cup is 27-60 seconds not including fan decision making time. They went from 72 to 27 fountains. And, their findings are that fans will get in multiple lines as they are now shorter vs skipping a long line thus buying no concessions.

The PFD would add plumbing and electrical.

Mr. Meyer stated hard costs at just over \$60k. The PFD and Levy save on labor and increase concessions sales as fan experience/waiting in lines is increased. Ice machines are ordered, next on to plumbing, and we're prepared to start on month or two.

Mr. Pier added that customer service increases as well as sales; fans more likely to purchase concessions vs avoiding lines and not purchasing at all.

Committees:

Finance:

2024 2nd Budget Reading presented by Mr. Marsh. The Finance Committee had met prior to the board meeting. Mr. Marsh provided budgeting principals as requested by the board. He explained the Operating Budget, ONE Spokane Stadium, expenses., and Projects at \$17.5 of which \$10m is Arena. Mr. Gaffaney added Arena Bowl Lighting and Ribbon Board not only is a customer service addition, but will assist with compliance with WA Clean Buildings Act. Chair Dickinson acknowledged the efforts of the Finance Committee, and expressed appreciation to Mr. Marsh and the entire team for developing clear principals of operating and maintenance, and to Mr. Marsh for his efforts to redesign the budget.

Discussion on self-audit and pre-planning.

Ms. Curran added the Convention Center is where 2024 budget was cut and the PFD will be evaluating what needs to be in next budget. DMT reached out to staff on projects that are needed immediately, in a year, in two years and beyond.

Board Chair Dickinson moved to approve the PFD 2024 Budget, Vice Chair Read seconded and the motion was approved unanimously.

Mr. Marsh presented September month end noting still expecting a positive result at the end of the year. October was an exceptional month for food and beverage. Parking revenues have increased after a quieter summer. Wages currently running under budget, however, December is a three pay-period month which will even out the year.

Operations:

No report.

Project:

No report.

2024 Board Elections & Committee Appointments

Board Chair Dickinson presented the PFD Board of Directors Chair as Mr. Read (year one of two) and Vice Chair as Ms. Dickinson (year one of two).

Executive Committee: Comprised of Board Chair and Vice-Chair.

Finance Committee: Board Member Harry Sladich & Board Member Ed Bruya

Operations Committee: 2024 Vice Chair Dickinson & Board Member Ed Bruya

Project Committee: Board Member Harry Sladich & Board Member Cami Eakins

Art Committee: 2024 Vice Chair, Marty Dickinson.

Ms. Eakins moved to approve the 2024 PFD Board Elections & Committee Appointments, Mr. Bruya seconded and the motion was approved unanimously.

ITEM #6 MISCELLANEOUS

CEO Update:

Parking: Lot C (the Value Village Lot) is ready and with the city for final occupancy.

The PFD has ordered more signage to assist guests coming from multiple areas.

Ms. Curran is working with STA on an event shuttle. Paciolan working on a QR code that would allow riders to purchase bus ticket with event ticket.

Discussion about parking at Trans-Siberian Orchestra. Working to educate guests on technology, arrival to events, and changes in traffic; and it was Black Friday.

The Podium: The floor is out and track getting in place.

F & B Record Month: October record month at \$2.5m.

Meeting with Legislators/WA Clean Buildings Act: The PFD lobbyists have been working to schedule meetings with legislators. Conversations are moving slow; legislators just starting to hear from other entities. Requested extended timeline without fines, and incentives if completing early

Mr. Gaffaney has been working with a EEI since 12.2021 to assist with this Act, and EEI attended a manager meeting to explain the Act and processes.

There are steep fines for non-compliance and as the PFD works to resolve would be facing \$750k in fines if the Act was implemented today (\$1 per square foot; \$750k+).

Arena Announcement: Ranked #11 in the world.

ITEM #7 PUBLIC COMMENTS

Board Chair Dickinson opened the Board Meeting for Public Discussion.

Mr. Pier stated the CHL Commissioner was in Spokane recently. In the next year Spokane Chiefs will decide if bidding on Memorial Cup for 2026.

ITEM #8 EXECUTIVE SESSION

Board Chair Dickinson adjourned the Board to an Executive Session at 2:04PMPM per RCW 42.30.110 (i) regarding Real Estate for approximately (45) minutes with no action expected. The board returned to the board room at 2:42PM with no action taken.

ITEM #9 ADJOURNMENT

There being no further business the Board adjourned at 2:42PM.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors at following meeting.

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.