

MINUTES
Spokane Public Facilities District - Board of Directors Meeting Via Webinar
& at Spokane Veterans Memorial Arena Board Room | Wednesday, October 23, 2024 at 12:30pm

ITEM #1 TO ORDER

Board Chair Read convened 865th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance was Board Chair Paul Read, Vice Chair Marty Dickinson, Board Members Ed Bruya, and Cami Eakins. Board Member Ed Bruya attended virtually. Board Member Harry Sladich were excused. District personnel attending in-person included, CEO Stephanie Curran, Jessica Deri, Mike Gaffaney, Matt Meyer, Steve Marsh, Paul Christiansen, Jennifer Kletke, and Ryan Gallagher. District personnel attending virtually included Nic Lawrence, Tina Gallegos, Holly Williams, Melissa Coulter, Andrew Dolan, Kaila Jones, and Kamie Gylling. Guests attending virtually included Ryan Nackers with Levy. Guests attending in person included Chris Varallo with Kutak Rock, Scott Taylor and Aiden Hubbard with The Car Park, and Dave Pier with Brett Sports & Entertainment.

Board Chair Read opened the meeting with a thank you to staff and partners for all their efforts.

ITEM #3 CONSENT AGENDA

Board Chair Read presented the Consent Agenda items.

- **Approval of Minutes for October 9, 2024 and August 28, 2024**
- **Legal Invoices for and Kutak Rock and Paine Hamblen for September 2024**

Ms. Eakins moved to approve the Consent Agenda as presented, Ms. Dickinson seconded and the motion was approved unanimously.

Discussion of one correction for the August 28 Minutes from a Mr. to Ms. Eakins.

ITEM #4 DISTRICT BUSINESS

Finance:

Mr. Marsh presented an invoice for Momentus, the cloud-based software the PFD uses for event booking, invoicing integral to all PFD departments. This is an annual service and Mr. Marsh has been in discussions with Momentus on services provided. The invoice is in the amount of \$177,072.

Ms. Eakins moved to approve the Momentus invoice as presented, Mr. Bruya seconded and the motion was approved unanimously.

Mr. Marsh reviewed the 2025 budget process/development in the last several weeks and meetings with managers. The Finance Committee met prior to the board meeting to review 2025.

The PFD is working on a negative cash basis for 2025; currently at -\$7m and still working on the next weeks prior to the second reading.

Vice Chair Dickinson inquired to a multi-year plan. The PFD works on a

The Second Reading of the 2025 Budget is scheduled for November 20. The Finance Committee will be scheduled to meet prior to the November 20 Board Meeting.

Operations:

No report.

Project:

No report.

ITEM #5 MISCELLANEOUS

CEO Update:

Security RFP: In the process of interviewing bidders for Security with one this week and another next week.

Chief Hall: Managers will meet with Chief Hall tomorrow.

Spokane Arts: The Mayor is bringing this entity in-house. The PFD as a public entity may continue to fund.

LTAC: Met the end of September with Visit Spokane,

November Arena Events: In the first 8-10 days the Arena will go from hockey, to basketball, to hockey, to Monster Jam.

Arena During GU and Basketball: The PFD is working with Lydig on seating reinforcement especially in student sections. The November 4 Gonzaga game begins at 8:30pm.

ITEM #6 PUBLIC COMMENTS

Board Chair Read opened the Board Meeting for Public Discussion.

Mr. Pier stated the Spokane Chiefs are 8-4, second in the league, and lead in attendance.

The Spokane Chiefs submitted a bid for the 2026 Memorial Cup. In those efforts, the Chiefs consulted with Ms. Curran, PFD DMT & Sales, and West Coast Entertainment, Spokane Sports, Visit Spokane. A large portion of attendance/hotels is reflected by the local team standing and at the time of the Memorial Cup.

Spokane Chiefs is meeting with Memorial Cup November 4 and Ms. Curran will join.

Bid award is expected in December.

The WSU/EWU basketball game is November 21, 2024 at the Arena.

WSU/LNW basketball will be December 30.

ITEM #6 EXECUTIVE SESSION

Board Chair Read adjourned the Board to an Executive Session at 12:54PM per RCW 42.30.110 (i) regarding Litigation for approximately (30) minutes with no action expected. The board returned to the board room at 1:22Pm with no action taken.

ITEM #7 ADJOURNMENT

There being no further business the Board adjourned at 1:23PM.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors at following meeting.

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.