

MINUTES
Spokane Public Facilities District
Board of Directors – Via Webinar
Wednesday, August 25th, 2021 at 12:30 PM

ITEM #1 TO ORDER

Board Chair Larry Soehren convened 808th Meeting of the Spokane Public Facilities District at 12:30 PM.

ITEM #2 ATTENDANCE

In attendance virtually was Board Chair Larry Soehren along with board member Travis Tramp. Marty Dickinson joined virtually at 12:33pm. Board Members Nate Greene, and Mick McDowell attended in-person. District personnel attending in-person included Monte Koch, and Ryan Wilson. District personnel attending virtually included, CEO Stephanie Curran, Brittany Garwood, Mike Gaffaney, Jessica Deri, Stephanie Huff, Andrew Dolan, Nic Lawrence, Holly Williams, Jeni Daniel, Kay Riplinger, and Jene Iceberg. Guests attending virtually included Andrew Brenner with Lydig, Meg Winchester with Visit Spokane, Eric Sawyer and Ashley Blake from the Spokane Sports Commission, Dave Pier with Brett Sports and Entertainment, Sheryl Brandt with Enduris, Colin Anderson with Integrus, Ryan Nackers with Levy, Intisar Surur from McBride Public Affairs, Dusty Kurtz with West Coast Entertainment, Karen Corkins with Spokane County, Scott Taylor with The Car Park, and Toby Hatley with Hatley and Associates.

ITEM #3 CONSENT AGENDA

Board Chair Soehren presented the Consent Agenda items.

- **Approval of Minutes from August 11, 2021**
- **Approval of Expenditures for July 2021**
Payroll Vouchers: #4180-4188, #4190-4192, #4195, #4197, #4198-4204, #4206-4207, #4211, #4212-4218, #4220-4221, #4225, + 3 Wire Transfers
Accounts Payable Vouchers: #110019-110021, 110026-110029, 110053, 110055-110056, 110058-110207, 110210-110211, 110213-110214, 110216-110243
- **Approval of Witherspoon-Kelley Invoices for July 2021**
4220-4221, #4225 + 3 WIRE TRANSFERS;

Mr. Greene moved to approve the Consent Agenda as presented, Mr. Tramp seconded and the motion was approved unanimously.

- **Approval of Nickerson Corporation Pay App #1 for July 2021**
- **Approval of Nickerson Corporation Pay App #2 for August 2021**

Mr. Gaffaney presented photos of the recently installed Arena Upper Deck Reduction Curtain. The project performed by Nickerson Corporation is complete, is aesthetically exceptional, effective in sound dampening, and easy to operate. The Nickerson Pay App #1 for work performed in July 2021 is in the amount of \$ 237,203.30 and the Nickerson Pay App #2 for work performed in August 2021 is in the amount of \$ 175,609.81.

Ms. Dickinson moved to approve the Nickerson Pay App # 1 and Pay App #2 as presented, Mr. Greene seconded and the motion was approved unanimously.

ITEM #4 DISTRICT BUSINESS

Finance Committee

Mr. Greene introduced Financials for July 2021.

Ms. Garwood communicated the District was (-) \$287,000 for July and YTD is (-) just over \$2 million.

Mr. Greene noted July was a (3) payroll month adding to higher than usual loss.

Operations Committee

No report.

Project Committee/Sportsplex/The Podium:

Lydig Pay App #34 – July 2021:

Mr. Koch presented Lydig Pay App #34 for July 2021 in the amount of \$ 549,669.90 which represents approximately 98% of project completion and has been reviewed and approved by the Project Committee. He added (2) two additional Pay Apps are expected from Lydig (an August and September).

Mr. McDowell moved to approve Lydig Pay App #34 for July 2021 as presented. Mr. Tramp seconded and the motion was approved unanimously.

Project Update:

Mr. Brenner presented a slideshow of ongoing work at The Podium starting with aerial views.

The large “O” signage in protective wrap is being placed on the building exterior.

Sealcoat has been applied to the main concourse floor, the grey outfield is finished, and lane striping work is scheduled.

Landscaping is almost complete and the front entry is wrapping up.

Enduris Renewal and Invoice:

Ms. Brandt with Enduris expressed appreciation for the partnership with the District and presented an overview of the insurance market noting that the risk pool experienced a 42% increase in property; the highest in years.

Ms. Brandt reviewed the District’s 2022 insurance policy, and added Enduris is working with the District to design coverage for The Podium.

Mr. McDowell moved to approve the District Enduris Renewal for 2022 in the amount of \$ 283,299.00 as presented. Mr. Tramp seconded and the motion was approved unanimously.

Sports Commission/Q2 2021 Report:

Mr. Sawyer discussed the state of the Sports Commission adding they have been exceeding goals. Mr. Sawyer articulated the Sports Commission excitement for the opening of The Podium, and added that it is about 70% booked for 2022.

Ms. Blake reviewed the Sports Commission industry travel and tradeshow, site visits and positive feedback, and marketing efforts.

Visit Spokane/Q2 2021 Report:

Ms. Winchester detailed Visit Spokane business for 2021 including room nights, cancelled, lost, and re-scheduled business, and noted close partnerships with the Sports Commission, hotels, and the District. Ms. Winchester further chronicled business in 2022-2027 stating that 2022 will be a strong year. Ms. Winchester added that Visit Spokane has received a great deal of feedback from groups/conferences wanting to get back to in-person meetings. The Visit Spokane staff for the Midwest/Chicago and Washington DC regions focus on national markets and are providing solid leads.

Spokane Convention Center/Q2 2021 Report:

Ms. Deri highlighted the Spokane Convention Center business including PNQ in May, reviewed newly booked events and events currently booked through September 2021. Ms. Deri highlighted that in Q2 2021 contracted signed business was at \$ 1.2 million vs Q1 2021 coming in at \$128,415.

CEO Update/Ms. Curran:

District Staff: The PFD recently announced that Paul Christiansen from the Spokane Sports Commission will join the District as Director of Sports as of September 6, 2021.

Stadium: Ms. Curran joined a team last week that toured the Colorado Springs USL Stadium. The visit resulted in ideas and efficiencies that would be applicable to the Spokane Stadium.

Covid/Governor Mask Mandate Indoors: Governor Inslee announced a new mask mandate for indoors last week. Additional mandates are expected. AEG, the Pavilion promoter, now requires proof of vaccination or a negative Covid test, and Live Nation will follow with the same requirements as of October 1. The District has not yet experienced business cancellations as a result of recent mandates.

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Rock the Reopening Campaign: Ms. Deri and Mr. Meyer presented the District's Rock the Reopening Campaign at the last board meeting. This campaign has been put on hold due to recent Covid mandates.

The Podium Grand Opening: A 'Save the Date' invite was sent a week ago for October 15, 2021 which is a few days after building transfer to the District.

ITEM #5 PUBLIC COMMENTS

Mr. Soehren opened the Board Meeting for Public Discussion.

The next SPFD Board of Directors Meeting is scheduled Wednesday, September 8 at 12:30 PM.

ITEM #6 ADJOURNMENT

There being no further business the Board adjourned at 1:20 pm.

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors

The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.