

**BOARD MEETING MINUTES**  
**Spokane Public Facilities District - Board of Directors Meeting Via Webinar**  
**at Numerica Veterans Arena Boardroom | Wednesday, November 12, 2025 at 12:30 pm**

**ITEM #1 TO ORDER**

Board Chair Read convened the November 12<sup>th</sup> Board Meeting of the Spokane Public Facilities District at 12:30 PM.

**ITEM #2 ATTENDANCE**

In attendance was Chair Paul Read virtually, along with in-person Board Members Cami Eakins, Ed Bruya, and Jon Neill. District personnel attending in person included CEO Stephanie Curran, Jessica Deri, Nic Lawrence, Mike Gaffaney, Paul Christiansen, Steve Marsh, Melissa Coulter, Jennifer Kletke, Shaundra Scott, Andrew Dolan, and Ryan Gallagher.

Guests attending in person included Scott Taylor and Aiden Hubbard with CarPark, Justin Kobluk with Broadway, Dave Pier with Spokane Chiefs, and Chris Varallo with Kutak Rock.

*Chair Read opened the PFD Board of Directors' meeting, expressing appreciation to those present as well as to the entire PFD team, PFD Board, and PFD partners.*

**ITEM #3 CONSENT AGENDA**

**Chair Read presented the Consent Agenda items:**

- PFD Board Minutes from October 22<sup>nd</sup> and Legal Invoices from Paine Hamblen.
  - *Mr. Neill has moved to approve the Consent Agenda as presented. Mr. Bruya seconded, and the motion was approved unanimously.*

**ITEM #4 DISTRICT BUSINESS**

**3<sup>rd</sup> Quarter Finance Report Results**

- Steve Marsh presented the third-quarter financial results for the District.
  - He reported that the district is running behind budget for the third quarter, but this is related to the timing of revenue collection, particularly clubs and suites invoicing that wasn't completed until October.
  - The District is still on track financially despite the timing issues in the third quarter.

**2026 Budget – First Reading**

- Steve explained that the managers have been highly involved in the budget process, allowing them to have more input on decisions. He also noted that the budget isn't quite where they want it to be and will continue refining it before the second reading on December 10<sup>th</sup>.
- Ms. Eakins thanked Steve and leadership for presenting a realistic budget, noting the nuance of owning and operating a public entity.
  - She proposed presenting a philosophy of how public facilities districts work financially at future board meetings.
  - Mr. Neill agreed with Ms. Eakins and acknowledged the difficulty in forecasting revenue for various facilities and events.
- The PFD Board Finance Committee will meet right before the December 10<sup>th</sup> board meeting, and then the entirety of the PFD Board of Directors will vote on the budget.

**Civic Plus Implementation**

- Jennifer Kletke presented information about implementing a new online platform for board packets and meeting management, Civic Plus.

- She explained that the current process for creating board packets is manual and tedious, highlighting the benefits of this new system, including quick agenda changes, easier access for partners to attach needed materials, and better public access to meeting information.
- PFD Board members will have their own login access to view materials electronically.
- We plan to have this transition complete by February 2026 or sooner.
- Ms. Eakins expressed appreciation for the streamlining effort and the ability for board members to access materials conveniently.

## **ITEM #5      CEO UPDATE**

### **Arena Rebrand**

- Stephanie Curran reported on the official launch of the Numerica Veterans Arena rebrand, with the new logo now on the ice.

### **Event Updates**

- Ms. Curran mentioned recent events, including the Gonzaga vs. Oklahoma basketball game that was sold out, Disney on Ice, Moulin Rouge, and USA Wrestling.
- She also reported on a meeting with Mayor Brown regarding our upcoming music festival in July.
  - During this meeting, the Mayor mentioned interest in turning Spokane Falls Boulevard into a two-way street.

### **Spokane Parking Tax**

- Ms. Curran discussed the City Council's plan to implement a 12% parking tax and her efforts to request an exemption for the PFD.
  - She shared that she testified at the City Council meeting against the tax but believes it may already be included in the city's budget.
- The implementation of this tax would add significant costs to parking, especially for our higher-priced parking options.
  - Ms. Eakins asked whether the tax would be added on or absorbed by the PFDs
  - Ms. Curran explained that while the city assumes the tax would be added to rates, this might not be feasible for higher-priced parking.
- The PFD staff and partners will continue to advocate for a pause in the process to allow for more discussion, as well as think of ways to make the tax increase less detrimental if it is to go through next year.

### **Farewell Mr. Bruya**

- Ms. Curran acknowledged that this might be Ed Bruya's last meeting as his term is expiring.
  - Mr. Bruya expressed appreciation for his time on the Board, and Mr. Neill followed with appreciation for Mr. Bruya's mentorship.

## **ITEM #6      PUBLIC COMMENTS**

Chair Read calls for any public comments. There are none.

## **ITEM #7      ADJOURNMENT**

There being no further business, the Board adjourned at 2:01 PM.

Shaundra Scott, Clerk of the Board

Approved by the Board of Directors at the following Board Meeting.